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JAWAHARLAL INSTITUTE OF POSTGRADUTE MEDICAL EDUCATION AND RESEARCH
(Institution of National Importance under Ministry of Health & Family welfare, Government of India) Dhanvantari Nagar, Puducherry – 605006

JIPMER Undergraduate Research Monitoring Committee (UGRMC)

No: JIP/Res./UGRMC/GJ-STRAUS/2019

19th September 2019

Circular

Sub: JIPMER – UGRMC – NON AWARD PROJECTS for undergraduate students 2018-2019 - **guidelines for report submission.**

The last date for submission of report of the *approved proposals under the* UGRMC – NON AWARD PROJECTS for undergraduate students 2018-2019 is **26th October 2019**. All the students who submit the project duly completed and on time will be entitled to a certificate of completion of project.

The guidelines for report submission are outlined below.

The report should have the following documents in a **PDF** format, strictly in the following order.

1. **Title page** – Title of the project, GJ-STRAUS project number, Name, semester, contact number, email id of the student and name, affiliations, e-mail id of guide and co-guide
2. Acknowledgments if any
3. **Project completion certificate duly signed.** (Format for the project completion certificate is available in the UGRMC section of JIPMER website under the Important Information section and is attached with this mail as well)
4. **Project report proper** - The order should be as follows:
Introduction / Objectives / Methods / Results / Discussion / Summary / References / Tables / Figures / Annexures like master chart etc. In this section only the title of the project should be put in the start of the Introduction page without any identification details. (Name of the student/guide/co-guides should not be there). No signatures are required on this section.
5. **Plagiarism check certificate** from JIPMER.
6. **UGRMC approval certificate.**
7. **IEC approval certificate.**

A **PDF** of the completed project, with the above mentioned documents by **e-mail** to the undersigned at ugrmcjipmer@gmail.com on or before **26th October 2019**. **One hard copy** of the completed project, duly signed, should also be submitted on or before the same date to the UGRMC office, Department of Transfusion Medicine, Ground floor, Super Specialty Block, JIPMER.

Yours sincerely,

Dr. Debdatta Basu
Member Secretary,
Undergraduate Research Monitoring Committee

Copy to:

1. The Director, JIPMER for information
2. Members UGRMC, JIPMER
3. MBBS Students and guides by e-mail