

DEPARTMENT OF MEDICAL RECORDS
JIPMER, PUDUCHERRY-6

No. MRD 1(13)/11/2018

Dated: 17-01-2018

NOTE

Sub: JIPMER, Puducherry - 343rd Medical care review meeting- Convening of -reg

343rd Medical care review meeting will be held on 29-01-2018 at 3.00 P.M in **the Hunter theatre** to discuss the services provided by the Hospital and to review the Death cases and statistics. All the **Heads of Clinical/Para-Clinical Departments/Ancillary services/Chief Nursing Officer/Nursing Superintendent** are requested to attend the meeting.

Agenda for the meeting:-


- Review of minutes of last meeting.
- Review of statistics for the month of **October -2017 and November-2017.**
- KPI presentation by the department of **Surgical Gastroenterology and Pulmonary Medicine along with some interesting cases**

Those who are attending the meeting are requested to sign in attendance register which will be kept in **Hunter theatre.**

Please give instructions to all the Residents to bring PPT Presentation only in CD, Pen drive will not be accepted. All Resident should bring a hard copy & soft copy (2007 MS-word) of the case presented and hand over the same to MRD staff present in the meeting on the same day by 2.45 p.m.

The issue with the approval of Medical Superintendent

-/ By Order /-


**ADDL. MEDICAL SUPERINTENDENT
&
OFFICER-IN-CHARGE OF M.R.D.**

ADDITIONAL MEDICAL SUPERINTENDENT
अपर चिकित्सा अधीक्षक
JIPMER HOSPITAL
जिपमेर अस्पताल
पुदुच्चेरी / PONDICHERRY-605 006

Copy to:

- All the Heads of the Clinical Departments
- All the Heads of Para Clinical Departments
- All the Heads of Ancillary services
- Senior PA to Director/Dean/Medical Superintendent
- Officer-in-Charge of Pharmacy, JIPMER
- The Chief Nursing Officer / Nursing superintended ,JIPMER
- The Officer Incharge of CRAFT