



No. Ac. TA/DA/2022-23

Date: 22/09/2022

CIRCULAR

Sub: On Duty permission – TA/DA Claim – Road Mileage – Reg.

It is communicated to all concerned that while claiming road mileage related to On Duty visits by using Own Car, it is stated that the following documentary proof shall be submitted without fail for processing the same:

- i) Toll receipts pertaining to the onward and return journey in the relevant route.
- ii) Proof of ownership of the vehicle utilised for the said journey for which road mileage is claimed.
- iii) All bills and vouchers need to be duly certified by the individual claimant.

This is implemented with effect from 01.10.2022

This issues with the approval of the competent authority.

SENIOR ACCOUNTS OFFICER  
JIPMER

वरिष्ठ लेखा अधिकारी  
Senior Accounts Officer

जिपमेर / JIPMER

धन्वंतरी नगर / Dhanvantri Nagar  
पुदुच्चेरी / Puducherry-605 006

To

Individual Departments/ Sections/ Units concerned.

Copy to:

- 1) PS to Director/ DDA
- 2) PA to Sr.ACO/ Sr.AO/ AO
- 3) DDO

**JIPMER, Puducherry- 6**  
**OFFICE OF THE DEAN (RESEARCH)**

No:JIP/Dean R/Hon-TADA/Circular/ 2023-2024

Date: 11/12/2023

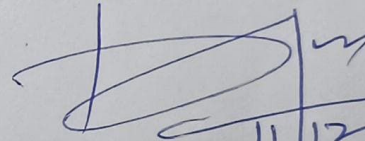
**NOTE**

Sub : TA/DA Claim bills to external experts- reg.

Ref.No : No.Ac. TA/DA/2022-23 Dt: 22/09/2022

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Please note that in future TA/DA Claims bills of external experts using their own cars need to be supplemented with Toll receipts (onward and return journey in the relevant route) and copy of the RC book. This is Mandatory as per the circular issued by accounts section (original circular attached).

  
11/12/2023  
DEAN RESEARCH  
JIPMER  
DEAN (RESEARCH)  
JIPMER

Copy Encl: Original office order attached