REC-02: Advertisement Format

Advt. No. **JIP/PSM/ICMR/001/rATA** Date:

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry/Karaikal, as per the details below.

Name of post (number)	Project Technical Support – III (1)
Likely duration	7 Months
Consolidated remuneration	Rs.33,040 / month + TA per month (no other allowances are payable)
Project title	**"Assessment of Unmet Needs and Access to Assistive Technologies Among the General Population Through the Digital Rata Tool – A Cross-Sectional Survey in India".**
Funding Agency	ICMR
Project investigator (PI)	Dr. Venkatachalam J
PI's department	Preventive and Social Medicine

Nature of work/responsibilities and expectations

1. Monitoring the data collection through rATA tool, consent process, etc.,
2. Cross-check the data to identify any mistakes/empty cells/inconsistencies and to act upon.
3. Collecting data using rATA tool.
4. Meeting the stakeholders (Village head) and explaining the study if needed.
5. Data analysis & Report writing.
6. Any additional project related work assigned by the PI.

Eligibility criteria (Qualifications and experience)

A. Essential:

- Master's in Public Health / Public health Nursing / MSc in Public health Nursing / MSW with relevant research experience
- Minimum 1-year experience in community-level projects / work
- Proficient MS office skills
- Excellent communication skills in Tamil & English.
- Should have a smartphone
- Two-wheeler with DL(Driving License).

B. Desirable:

- Working experience in the field level (Community)
- Experience in using any real-time data collection software
- Experience in report writing, data analysis, documentation etc.,

Maximum Age Limit: Up to 33 years (Age relaxation of +2 years to SC/ST/OBC candidates) (as on last date of receipt of applications)

Name of post (number)	Project Technical Support – I / Fieldworker (4)
Likely duration	7 Months
Consolidated remuneration	Rs. 21,240 / month + TA per month (no other allowances are payable)
Project title	**"Assessment of Unmet Needs and Access to Assistive Technologies Among the General Population Through the Digital Rata Tool – A Cross-Sectional Survey in India".**
Funding Agency	ICMR
Project investigator (PI)	Dr. Venkatachalam J

PI's department	Preventive and Social Medicine

Nature of work/responsibilities and expectations

1. Visiting the household in the allotted area and explaining the study for data collection
2. Explaining the IC form & getting signature before starting the data collection
3. Collecting the data using the rATA tool
4. Submitting the forms online & reporting the same
5. Any other project-related works if needed

Eligibility criteria (Qualifications and experience)

A.Essential:

- B.Sc. Nursing / M.Sc. Nursing / Masters in Social Work (MSW) / General Nursing & Midwifery (GNM) / Auxiliary nurse and Midwife (ANM) / B.Sc. MLT
- Good communication skills in Tamil & English
- Should have a smartphone
- Two-wheeler with DL(Driving License)

B.Desirable

- Working experience in the field level (Community)
- Experience in using any real-time data collection software
- MS office skills

Maximum Age Limit: Up to 30 years (Age relaxation of +2 years to SC/ST/OBC candidates) (as on last date of receipt of applications)

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the **Email ID:** pcsicmr2022@gmail.com **.**

Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: ***"Candidate name_Post-name_year_application".*** e.g. "***James_DEO_2026_application".***
4. *The last date for sending complete applications* by email up to ***4.00 PM on 17/8/2026.***
5. For those wishing to apply for two or more different posts, a separate application form must be filled in for each post and scanned and sent with the necessary enclosures in separate emails.

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

1.Written test:

- Clinical trials and clinical research
- Fundamentals of Good Clinical Practices (GCP) .
- Data entry skills.
- Proficiency in basic Excel and MS Word

2.Skill Test (*specify areas which will be covered)*

3.Interview

- Knowledge in subjects and patient counseling
- Research Methods & Statistical analysis
- Understanding of clinical research and GCP principles.
- Communication skills.
- Aptitude for the role.

TERMS AND CONDITIONS:

1. This position is *purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time*. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification.*
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected*.

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection.

Date and time of interview will be

Location : Dept of Preventive and Social Medicine, JIPMER, Puducherry