



No.JIP/Dean(R)/PhD Admn.2024

Dt.: 20.08.2024

**OFFICE OF THE DEAN (RESEARCH), JIPMER**

**Memorandum**

Sub: Overhead charges to be budgeted while submitting application for project funding – reg

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Principal Investigators are requested to include Overhead charges in the project budget proposal to funding agencies, as per the following rates.

- Under ICMR, 3 % of the total recurring cost (excluding Travel & Equipment budget) of the project should be budgeted as Overhead charges. It will not be granted on equipment and travel allowances.
- In case of other Government Funding Agencies like DHR, DST, CSIR, DRDO, Ministries etc., please follow the budget guidelines.
- In case of any Non-Government / International projects, the PI should budget for overhead @ 10% of the total grant amount proposed in the project proposal (Manpower + consumable + Travel + Contingency + Machinery & Equipment etc.). Any differences to the Overhead charges can be justified to the research division after budget sanction, based on the agency's guidelines.
- Clinical Trial / Industry Sponsored study, an amount of 25% should be budgeted or as per actuals.

Deduction of overhead charges by the Research Section will be done after project is sanctioned and the funds are mapped in SFACTS. This issues with the approval of Competent Authority.

20/8/2024  
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