

## NOTICE

### **Important information to parents and students who have been allotted MBBS seats in JIPMER PUDUCHERRY CAMPUS and COVID-19 Standard Operating Procedure**

Dear students and parents,

*Congratulations on provisional allotment of MBBS seat in JIPMER!*

Elaborate precautionary procedures have been planned for COVID-19 prevention during the admission process and your cooperation is solicited. Please follow the procedures as outlined below.

*Filling online form:*

All the candidates should fill an online form on JIPMER website adjoining this notice. Soft copy of recent passport-sized photograph should be uploaded on the form. The form should be filled by ALL the candidates before reaching JIPMER.

Read the JIPMER MBBS 2020 Prospectus thoroughly.

**REPORTING DATES: From 06<sup>th</sup> to 10<sup>th</sup> November 2020**

#### **CANDIDATES RESIDING IN PUDUCHERRY**

Candidates residing in Puducherry territory (**excluding Karaikal, Mahe and Yanam**) who are allotted MBBS seats in JIPMER Puducherry campus will NOT be placed in Quarantine. These candidates can report directly to the Academic Section, 3<sup>rd</sup> Floor, JIPMER Academic Centre from 6th to 10th November 2020 at 9:00 AM. Candidates reporting to the Academic Section after 11:00 AM will have to return the next day for admission.

*Certificate verification:* The candidates should produce the following for verification and submission.

- i) All the certificates in original (Annexure 1),
- ii) One photocopy of all the Certificates,
- iii) Six passport size photographs, and
- iv) Demand draft for **Rs. 12,620/-** (NRI/OCI candidates: Payment of USD 75,000 to be made in foreign currency by way of Bank challan at JIPMER branch of State Bank of India) in favour of the **Director, JIPMER, Puducherry payable at "Puducherry"**.

*Medical Examination:* After certificate verification, the candidates should undergo medical examination by a duly constituted Medical Board by JIPMER at **Blackwell House I (for Boys)** and **International Hostel (for Girls)** at 2:00 PM.

#### **CANDIDATES RESIDING OUTSIDE PUDUCHERRY (OUTSTATION CANDIDATES)**

Candidates residing outside Puducherry (Karaikal, Mahe, Yanam, and other states and Union Territories) can report to JIPMER for admission between 6th to 10th November 2020 (including Saturday and Sunday).

The candidates should adhere to the following steps mentioned below:

##### **STEP 1: Steps to be taken before leaving hometown:**

*Travel plan:* Outstation students are instructed to send their travel plan to the assigned office staff by filling the Google form <https://forms.gle/1nn3SZhnVMTPBeeS7> (or scan the QR code below with a mobile device) containing the information given below.

- Parents' contact details (updated contact phone number and email ID)
- Mode of travel
- City of departure
- Date and time of arrival at JIPMER, Puducherry
- Any COVID-19-related symptoms and co-morbidities<sup>#</sup>



This form should be filled on **05<sup>th</sup> or 06<sup>th</sup> November 2020**. If you have any queries, you may email to [jipmerstudentshelpline@gmail.com](mailto:jipmerstudentshelpline@gmail.com) or send SMS/WhatsApp message on 9787244859.

- *Essential items to carry:* Each student must bring along the following essential items before entering JIPMER, Puducherry premises.
  - i) For personal protection:
    - 3-ply face mask – minimum 100 numbers
    - Face shields – 2
  - ii) Supplies for daily and frequent sanitisation:
    - Hand sanitiser – 100 ml (5 Nos)
    - Liquid soaps for personal use in washrooms – 2 bottles
  - iii) For following social distancing norms in the mess
    - Food carriers and plates – 2 numbers
- The candidates **MUST** carry a Govt. photo ID proof & seat allotment order with them all the time.

### **STEP 2: Steps to be taken on reaching JIPMER, Puducherry:**

On arrival at JIPMER, the candidates will be quarantined for 7 days. They should report **DIRECTLY** at the Quarantine facilities mentioned below (NOT at the Academic Section).

- **BOYS: Blackwell House-I** (Adjacent to SSB Annexe)
- **GIRLS: International Hostel** (Located behind Regional Cancer Centre)

Facilities available at quarantine facility: Double sharing accommodation with cot, mattress, pillow, chair, and table. Food will be made available at doorstep on payment basis from Common mess. Things that may be required: Bed sheets, pillow covers, bucket, mug, two tiffin carriers, plates, spoons, etc.

Social distancing norms, wearing of face masks, and hand hygiene should be always followed. A strict compliance is expected, failing which, the students may be placed in isolation and may **not be permitted to appear for admission**.

NOTE: The candidates will not be allowed to leave the quarantine facility during the quarantine period. Parents/accompanying persons will not be allowed inside the quarantine facility to meet the candidates. All the items required inside the quarantine facility should be brought by the candidates at entry. If parents choose to stay in Puducherry, they should make their own arrangements outside the campus. No arrangements for their accommodation will be made by JIPMER.

#### *Preliminary medical checkup:*

A medical team will perform preliminary medical checkup at the quarantine facility to screen for COVID-19 related history and symptoms. If a student is suspected to have COVID-19 infection, he/she will undergo swab test for COVID-19. The hospital management protocol will be followed for positive persons.

#### *Certificate verification:*

All the original certificates will be verified on any of the days of quarantine **at the quarantine facility** and retained by a team of personnel from Academic section. The students will have in their possession the following items:

- i) All the certificates in original (Annexure I),
- ii) one photocopy of all the certificates, and
- iii) six passport size photographs.
- iv) Demand draft for Rs. 12,620/- (NRI/OCI candidates: Payment of USD 75,000 to be made in foreign currency by way of Bank challan at JIPMER branch of State Bank of India) in favour of the **Director, JIPMER, Puducherry payable at “Puducherry”**.

*Medical Examination:* The candidates will undergo medical examination by a duly constituted board at Blackwell House I (for boys) and International Students Hostel (for girls) at 2:00 PM every day from 6<sup>th</sup> to 10<sup>th</sup> November 2020.

*End of quarantine:* The students will be assessed for COVID-19 symptoms at the end of the quarantine period and a decision for further clinical evaluation will be taken.

Based on the evaluation, if the student is found to be COVID-19 positive, he/she will be placed in isolation with round-the-clock monitoring. He/she will be treated as advised by the COVID clinical team. Information about their health status will be communicated to the parents immediately.

### **COMMON INSTRUCTIONS TO PUDUCHERRY AND OUTSTATION CANDIDATES**

#### **Admission:**

Please read thoroughly the MBBS Prospectus 2020 for JIPMER available on [jipmer.edu.in](http://jipmer.edu.in) for complete admission process (pages 13 to 16 in particular). Subject to certificate verification, medical board examination, payment of fees, and satisfying all the admission criteria, admission orders will be issued to the students.

**NOTE:** Failure to produce any of the required certificates in original and their photocopies during verification will lead to forfeiture of the allotted seat. No additional time or opportunity will be provided for producing the certificates.

ID card will be issued to the candidates when ready.

#### **Hostel accommodation:**

Hostel accommodation will be provided only to outstation students after the completion of quarantine and admission process. The details are given in the Hostel Manual on JIPMER website.

The candidates opting for hostel should pay the following hostel charges before allotment of a room:

Establishment charges (per annum, non-refundable) - **Rs. 6,000/-**

Hostel caution deposit (refundable) - **Rs. 5,000/-**

Hostel mess deposit (refundable) - **Rs. 3,000/-**

Hostel room rent (double sharing, per annum, paid at the beginning of the year) - **Rs. 6,000/-**

#### *Refund:*

On vacating the hostel at any time after room allotment, hostel caution deposit and mess deposit will be refunded after adjusting for damages or dues. Room rent will be refunded for the full months not stayed. Establishment charges once paid will NOT be refundable.

**Facilities available in hostel rooms:** Double sharing accommodation with cot, a small storage cupboard, table, and chair. Things that may be brought by the students: mattress, pillow, bed sheet, pillow cover, buckets, mug, and personal items etc.

*#Screening Process for students having Covid-19 related symptoms or recent high-risk exposure:*

- Immediately on arrival, ONLY those students with symptoms of COVID-19 (fever, sore throat, body ache, etc.) should report to the “triage area” located in the SSB Annex (open 24 hours). The students will NOT be entertained if they are not wearing a face mask or do not carry a valid government photo ID and seat allotment order.

- **Thermal scanning** (temperature recording) will be done.
- **COVID-19 screening/testing:** The students will be screened for COVID symptoms and a sample will be collected for COVID-19 testing if necessary.
- After the above screening process, a decision will be taken on quarantine or isolation.

*JIPMER follows various COVID-19 guidelines/orders issued by the Government of India/Union Territory of Puducherry from time to time. It is the students' responsibility to strictly adhere to the COVID-19 safety instructions and any breach may make them vulnerable to get infected. We request all the students to abide by the prescribed norms at all times to keep themselves safe. In spite of our best efforts, if a student acquires COVID-19 infection, he/she will be treated in JIPMER according to the JIPMER treatment protocol. However, JIPMER will not be responsible or liable for any prosecution in any such cases.*

#### **MBBS Phase I classes:**

Inaugural session of the MBBS course will be held on **20th November 2020** followed by two-weeks Foundation course and Phase I MBBS classes. Attendance in the foundation course is mandatory. No leave of any kind will be allowed during this period. The foundation course schedule will be intimated on JIPMER website.

NOTE: The students will NOT be allowed to leave station after admission. Candidates should come prepared for staying in Puducherry and attending classes.

#### **IMPORTANT (Instructions for PARENTS/GAURDIANS of Outstation candidates):**

- Parents/guardians will **NOT** be allowed to meet their wards during Quarantine period for any purpose.
- Outside food, snacks, and beverage are not allowed inside Quarantine facility. Food cannot be sent by parents/guardians to the students. Mess food will be supplied to them in tiffin carriers (the students should bring two tiffin carriers).
- Items that are necessary for hostel stay can be purchased and handed over to the students after the quarantine period is over.
- JIPMER will NOT arrange accommodation for parents/guardians under any circumstances.



Dean (Academic)

**31 OCT 2020**

**JIPMER, Puducherry**  
**DEAN (ACADEMIC)**  
**Jawaharlal Institute of Postgraduate**  
**Medical Education & Research**  
**PUDUCHERRY - 605 006.**

Visit [www.jipmer.edu.in](http://www.jipmer.edu.in) to access JIPMER MBBS 2020 Prospectus or scan the QR code below.



## **ANNEXURE 1**

List of certificates to be submitted at the time of admission:

1. **Identity proof** (as mentioned in the NTA NEET Information Bulletin)
2. **Admit Cards of Exam:** Issued by NTA.
3. **Result/ Rank letter:** Issued by NTA.
4. **Provisional allotment letter** generated on-line.
5. **Proof of Date of Birth** (Birth Certificate or X Std. Certificate).
6. **Pass Certificate:** Of the qualifying examination.
7. **Statement of marks:** Of the qualifying examination.
8. **Character and Conduct Certificate** from the Head of the Institute last studied.
9. **Residence Certificate** issued by Revenue Authority not below the rank of Tahsildar / Aadhaar card.
10. **For Other Backward Classes:** Valid Non-Creamy Layer OBC certificate as detailed in JIPMER MBBS 2020 Prospectus page number 10 should be produced. Refer to the central list of OBC categories at [http://www.ncbc.nic.in/User\\_Panel/CentralListStateView.aspx](http://www.ncbc.nic.in/User_Panel/CentralListStateView.aspx) (Format as mentioned in the NTA NEET 2020 Information Bulletin, page 84, Appendix XI: Proforma for Other Backward Class (OBC-NCL) certificate).
11. **For Scheduled Caste/ Scheduled Tribe, a Community Certificate, recently obtained from the competent authority** – (as mentioned in the NTA NEET Information Bulletin page 83, Appendix X: Proforma for Scheduled Caste and Scheduled Tribe Certificate)
12. **For Economically Weaker Sections (EWSs) candidates:** They should produce the required Income & Asset Certificate as (as mentioned in the NTA NEET Information Bulletin)
13. **Transfer Certificate:** Issued from the Head of the Institution last studied.
14. **Migration Certificate**
15. **For Puducherry domicile candidates:** Residence Certificate / Employer Certificate as required in the JIPMER MBBS 2020 Prospectus page number 11 and 12. Refer to Annexure I in the same document.
16. **For PwBD candidates:** Medical Certificate from the authorised centres as listed in the NTA NEET Information Bulletin.
17. **For Non-Resident Indian candidates:** Recent NRI Status certificate of the parent or candidate issued by the Indian Embassy of the respective Country with the Embassy seal.
18. **For Overseas Citizen of India:** Certificate of Registration for Overseas Citizen of India.