



# Jawahar Institute of Postgraduate Medical Education and Research (JIPMER)

(An Institution of National Importance under Ministry of Health & Family Welfare,  
Government of India) Dhanvantari Nagar,  
Puducherry - 605 006.



सत्यमेव जयते

No.Edn.10 (8)/2018

Dated **2 DEC 2019**

## CIRCULAR

**Sub:** Grant of Learning Resource Allowance to the Faculty Members of JIPMER,  
Puducherry - Reg.

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It is hereby informed that a sum of **Rs. 1,50,000/-** (Rupees One lakh fifty thousand only) is eligible to be reimbursed to all the Faculty Members of this Institute for the period from **01 April 2019 to 31 March 2020** under Learning Resource Allowance.

In view of the above, the faculties of JIPMER are requested to submit their bills for the amount of Rs. 1,50,000/- (Rupees One Lakh fifty thousand only) for the financial year 2019-20.

The faculties, who have put in less than 12 months of service within the financial year, are also eligible for Learning Resource Allowance on a proportionate basis.

The last date for submitting the claims will be 28-02-2020. Further Extension will not be entertained.

Reimbursement is permissible for the items under the following categories:

### Clinical Materials:

HD Digital Cameras and their accessories such as Lenses, Stand, Data Card, Digital Scanners, Video Cameras and Accessories, Electronic Stethoscope, Ophthalmoscope, Otolaryngoscope, Hand-Held Spirometer, Pulse Oximeter, Pocket Doppler for Peripheral Vascular use, Video-Laryngoscope, Ambulatory BP Apparatus, Electronic BP Apparatus, Indirect Ophthalmoscope, Retinoscope, Blood Glucose Monitors, Fetal Doppler Ultrasound Stethoscope, Ultrasonic Nebulizers, Full Human Skeleton, Heart Rate Variability Software.

### Research Materials:

Subscription of Scientific Journals, Purchase of reprints or expenses related to publication of papers in indexed journals, Equipments used for Research purposes such as Desk Tops, Lap Tops, I-Pads, Tablets, PDAs, Notebook PCs, Mac Books, Additional portable hard disks, Pen drives, CD's Multifunctional devices I-Phone/Smart Phone, Hardware and software relating to simulators and trainers to learn Clinical / Laboratory Skills, Statistical Packages for Research.

### Academic Materials:

Airway Management Devices, Anatomical Models, LCD Projector and accessories, All in one Printers (Multi functional Printers), Cam Corder, Book Reader, Membership fee of the Professional Societies, Training fees for Short-Term Courses, Purchase of books and Journals including e-books and e-journals, Transparencies, Slides and similar resource materials required to enhance the learning, Computer software including Antivirus Package, Repair / Replacement expenses including Printer, Cartridges, Modems, Data card for internet connection.



Contd...2/-



The delegation fees of such online courses and **CME/Workshop/ Conferences/ Fellowship Courses** are allowed to claim under LRA with the following conditions.

- (i) The Delegation Fees only will be allowed to claim on account of submit the receipt of the payment.
- (ii) Spot Registration and Package amount will not be permitted to claim under LRA.
- (iii) The proper approval has to be obtained from the competent authority to attend such conferences wherever is applicable.
- (iv) TA/DA will not be allowed to claim under LRA.

The materials should be purchased in the name of Faculty only. The requisite bills with a certificate that all these are exclusively used by the faculty member as a resource material for learning. **The claims should be produced in the attached format only. The claims submitted in the different format will not be accepted strictly.**

This is issued with the approval of the Director.

  
DEAN (Academic)

DEAN (ACADEMIC)  
JIPMER Institute of Postgraduate  
Medical Education & Research  
PONDICHERY - 605 006.

**Distribution:**

1. All Departments – for circulation amongst their faculty members
2. P.S. to Director / Med. Supdt. / Dean (Research), JIPMER
3. Deputy Director (Admn.), JIPMER
4. Faculty (Finance)
5. Senior Accounts Officer, JIPMER
6. Accounts Officer, JIPMER / Accounts Section

**IMPORTANT NOTE**

- Details of purchase may be submitted only in the prescribed format attached with this circular & available in the JIPMER website.
- For purchases/subscription made in Foreign currency, proof of relevant conversion on the date of purchase in INR is required to be furnished.
- Proof of purchases/subscription made online, Invoice /Debit or Credit card bank statement are required to be furnished.
- All the bills should have TIN No. / CST No./GST No. & Invoice No. even the materials purchased through on line trade.
- Revenue stamp to be affixed and crossed in bills having purchase value of Rs. 5000/- and above.
- The bills should be certified as follows on the reverse side and submitted in duplicate to the academic section.

**CERTIFICATE**

Certified that the items exclusively purchased and used by me as a resource material for learning.

Signature

