

DISASTER MANAGEMENT PLAN

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ACTION PLAN

- Call Receiving Line – **0413 2296562**-GDMO 1. Call will be received by the GDMO 1 on duty within 3 rings and responded by him.
- Alternative contact number for GDMO 1: **9787757279**
 - Call receiving line for Additional Professor, Dr Vinay Pandit: **0413-2296559/8098349343**
 - For communication to and from Director, MS Office and 7 Heads of the Departments and Officer in charge of Blood bank, MRD, Pharmacy, CSSD, NS, Transportation in charge
 - The plan will be activated by the Director/Chairman on receiving any information on disaster or mass casualty.

On Patients Arrival



Patients Received from Ambulance by the DRL and help, direction given by the Security Person

Triage Team 1

(Existing Triage Desk)

Triage team 2

(In the Fast Track area)

GDMO 2

Nursing Sister 1
Staff Nurse 1
EMT 1

Nursing Sister 2
Staff Nurse 2
EMT 2



Patients directed to the designated area

Expired ██████ Area near Mortuary

Life Threatening Injuries **RED:** Department of EM Trauma: Resuscitation/ICU

Non-Life Threatening Injuries **YELLOW:** Superspeciality block

Minor Injuries **GREEN:** Ward 16, Old Block



The In charge in these designated areas will function with the team members to co-ordinate patient flow and care

In the Department of Emergency and Trauma Resuscitation (12 beds)

Dr Ramprakash (**0413-2296568/7807086343: EMS ICU**)



Team 1

Team 2

Team 3

Each team consisting of:

EMS SR 1, 2

EMS PG 1, 2, 3, 4

Surgery Resident 1, 2

Orthopaedics Resident 1, 2

Anaesthesia Resident 1, 2

Medicine Resident 1, 2

Neurosurgery Resident, CTVS Resident, Plastic Surgery

- All communications from the resuscitation area will be to the OT's, Blood Bank, Various step down wards will be through **6568**
- A meeting should be conveyed by the HOD of EM & Trauma with the GDMO's, Residents, Sister in charge during the preparatory phase

MEMBER OF THE DISASTER MANAGEMENT COMMITTEE

Sl. No.	Name & Designation	Cadre	Contact Number	
			Landline	Mobile
1.	Dr. T. S. Ravikumar Director, JIPMER	Chairman	0413-2296002	0413-2272901 7867086337
2.	Dr. J. Balachander Medical Superintendent , JIPMER	Co-chairman	0413-2272735	9842320952
3.	Dr. Mahadevan Dean, JIPMER	Member	0413-2272066	9443320498
4.	Dr. Jagdish Prof. & Head, Dept. of Emergency Medical & Trauma	Member	0413-2296573	9894473954
5.	Dr. Habeebullah Professor, &Incharge of WCH, JIPMER	Member	0413-2912112	9443413201
6.	Dr. Ashok Badhe, Officer-in-charge of SSB, JIPMER	Member	0413-2296160	9894436714
7.	Dr. SanthoshSatheesh HOD of Cardiology, JIPMER	Member	0413-2297291	9443426244
8.	Dr. Anita Rustagi Addl. Medical Superintendent, MRD, JIPMER	Member	0413-2296503	9442529118
9.	Dr. Premarajan Project Co-coordinator, JIPMER	Member	0413-2276226	9994492952
10.	Dr. R. P. Swaminathan HOD of Medicine, JIPMER	Member	0413-2296233	9500941171
11.	Dr. B. Vishnu Bhat HOD of Pediatrics, JIPMER	Member	0413-2298106	9842351282
12.	Dr. PunkajKundra HOD of Anesthesiology, JIPMER	Member	0413-2296163	9367602030
13.	Dr. Kusa Kumar Saha Professor of Forensic Medicine	Member	0413-2296212	9442070703
14.	Dr. R. Raveendran Professor of Pharmacology & President of JFA	Member	0413-2296355	9442173134
15.	Dr. Srinivasan Professor & HOD of Surgery, JIPMER	Member	0413-2296440	9843868026
16.	Dr. Jagadish Menon HOD of Orthopedics	Member	0413-2296301	9994078904
17.	Dr. Roopesh Kumar HOD of Neurosurgery	Member	0413-2297276	9345135328
18.	Dr. Rajendra Kulkarni Asst. Professor of Blood Bank	Member	0413-229665	09901700229
19.	Dr. Ravi Philip Rajkumar Asst. Professor of Psychiatry	Member	0413-2296404	9884713673
20.	Dr. Gautam Roy HOD of PSM, JIPMER	Member	0413-2296392	9360263078
21.	Shri. R. Sathyanarayanan	Member	0413-2296017	8903519493

	Senior Administrative Officer, JIPMER			
22.	Shri. M. Krishna Rao Law Officer & Residential Representative	Member	0413-2296018	9443277774
23.	Shri. Mahesh Public Relation officer	Member	8543	9944757565
24.	Smt. P. Vasantha Nursing Superintendent	Member	0413-2296701	9786857727
25.	Smt. Revathi Officer-in-charge of Dietetics	Member	0413-2296605	9443704186
26.	Dr. VijayaBalakandan Mission Director Deputy Director (Public Health) Directorate of health & Family Welfare Services. Govt. of Puducherry	Member		9943799058
27.	Shri. Mukundan Fire Officer Fire prevention wing Govt. of Puducherry	Member	0413-2297215	9952651351
28.	Shri. Sudalayandi Executive Engineer (civil)	Member	0413-2275179	
29.	Shri. T. Velmurugan Estate Manager, JIPMER	Member	0413-2296019	9443499162
30.	Shri. Velmurugan Project Manager, HLL Life Care Ltd.,	Member	0413-2298294	9361656561
31.	Shri. K. Bharathidasan, Junior Engineer JIPMER Engg. Division	Member	0413-2296636	
32.	Shri. N. Visvanathan JHEU Representative	Member	0413-2296612	9597386017
33.	Shri. Gajadeepan, President Shri. Arun, Secretary Students Representative	Member		9551659163 9444546513
34.	Officer-in-charge SIS Security Systems	Member		9367569018
35.	Manager-In-Charge G4s Systems	Member		9047019681
36.	Supdt. of Police / Circle Inspector Dhanvantri Nagar	Member	0413-2296979	9489205022

NODAL CENTRES

a. Main nodal centres

SEVEN NODAL POINTS AT JIPMER :

1. Directors Office
2. Medical Superintendent Office
3. Emergency and Trauma Department
4. Super Speciality Block
5. Main Hospital Building-Ward 20
6. JIPMER Academic Center-Deans office
7. Auditorium-Back up Vehicle Positioning

Staff Contact Numbers

1. Directors Office

Designation	Name	Intercom/Landline	Mobile
Director	Dr T S Ravikumar	0413-2272901	7867086337
PS to Director	Mrs S Ganga	0413-2296002	0413-2296002
DDA	Mr. Sankar	0413-2296010	9884376571
Steno	E Ramkumar	0413-2296002	9865353807

2. Medical Superintendent Office

Designation	Name	Intercom/Landline	Mobile
Medical Superintendent	Dr J Balachandar	0413-2296501/6502	9842320952
Addl. Medical Superintendent	Dr Anita Rustagi	0413-2296503	9442529118

Nursing Superintendent	Mrs Vasantha	0413-2296700	9786857727
Senior Administrative Officer (SAO)	Mr. Sathyanarayanan	0413-2296017	8903519493
GDMO	Dr Kanagarathinam	0413-2296507	9442611432
PRO	Mr. K. Mahesh	0413-2296524 /8284	9944757565
PS to Medical Superintendent	Mr. K.S. Guru	0413-2296502	9944537044
Office Staff 1	Mohan	0413-2296506	
Office Staff2	Shrinivasan	0413-2296506	9442991972

3. Emergency Medicine and Trauma Department

Designation	Name	Intercom/Landline	Mobile
<u>Dept. of EM & Trauma</u> Additional Professor	Dr Vinay R Pandit	6559	8098349343
<u>HOD's of 7 Departments</u>			
General Surgery	Dr Srinivasan	0413-2296444	9843868026
General Medicine	Dr R P Swaminathan	0413-2296233	9994926592
Orthopaedics	Dr Jagdish Menon	0413-2296301	9994078904
Anaesthesiology	Dr Pankaj Kundra	0413-2296163	9367602030
Neurosurgery	Dr Roopesh Kumar	0413-2297276	9345135328
Ob & Gynae	Dr Soundararaghavan	0413-2298131	9894127118
Paediatrics	Dr Vishnu Bhat	0413-2298106	9842351282
<u>Assistant Professor, EM & Trauma</u>	Dr Ramprakash	0413-2296568	9489790551
<u>GDMO 1: Main Desk Incharge</u>	Main Desk In charge	0413-2296562	
<u>GDMO 2: Triage in charge</u>	GDMO on Duty		
HOD Radiodiagnosis	Dr. Vivekanandan	0413-2298548	9944014190
HOD/Officer-in-charge, Blood Bank	Dr Rajendra Kulkarni	0413-2297187	09901700229
Deputy Medical Superintendent	Dr J E Ambrose	0413-2296504	0413-2275238
Nursing Superintendent	Shanthy Tamilmani	0413-2273024	7598493024
GDMO (MRD)	Dr Anandaraju	0413-2296610	8973220980

Officer in charge, Pharmacy	Dr. R.Raveendran	0413-2296355	9442173134
CSSD In Charge	Dr. Betsy Mathai	0413-2296320	9600370022
Sister-in-charge, Emergency	Ms. Surya Kala	0413-2296568	9597642373
DNS 1	Mrs. Murugeswari	0413-2296702	9994722718
DNS 2	Mrs. Annama Mathew	0413-2296702	9994723718
ANS (4 Members)	<ol style="list-style-type: none"> 1. Mrs/ Anna Siromoni Rajan babu 2. Mrs. Prema Josua Titus 3. Mrs. Esther Nalini 4. Vimala Venkatachalam 	0413-2296702	9486521595 9443797903 9487671673 9894186956
Social Worker	Mrs. Chitralkha	0413-2296517	9443493477
Estate Manager	Mr Velmurugan		9443499162
Security Supervisor	Mr. Krishna kumar Mena		9585318936
G4S Supervisor	Mr. Ezhumalai		9047050102

4. Super Speciality Block

Designation	Name	Intercom/Landline	Mobile
Head of SSB	Dr Ashok Kumar Badhe	0413-2296160	9894436714
Professor & Head, EM & Trauma	Dr S Jagdish	0413-2296440	9894473954
<u>Members from 7 Departments</u> General Surgery General Medicine Orthopaedics Anaesthesiology Neurosurgery Obstetrics & Gynaecology Paediatrics	Unit heads of OPD team		
Nursing Superintendent	Mrs. Kalarani Parthiban	0413-2277050	8680846808

DNS (2 Members)	1. Sankareswari 2. Rathna mala		9047011611 9952613274
Team members	OPD Team Residents		

5. Main Hospital Building-Ward 16

General Medicine	Dr.R.P.SWAMINATHAN	9994926592
General Surgery	Dr.SHRINIVASAN	9843868026
DNS 1	MRS.LATHA	9487433780
DNS 2	MRS.SASIPRABHA	9488815253

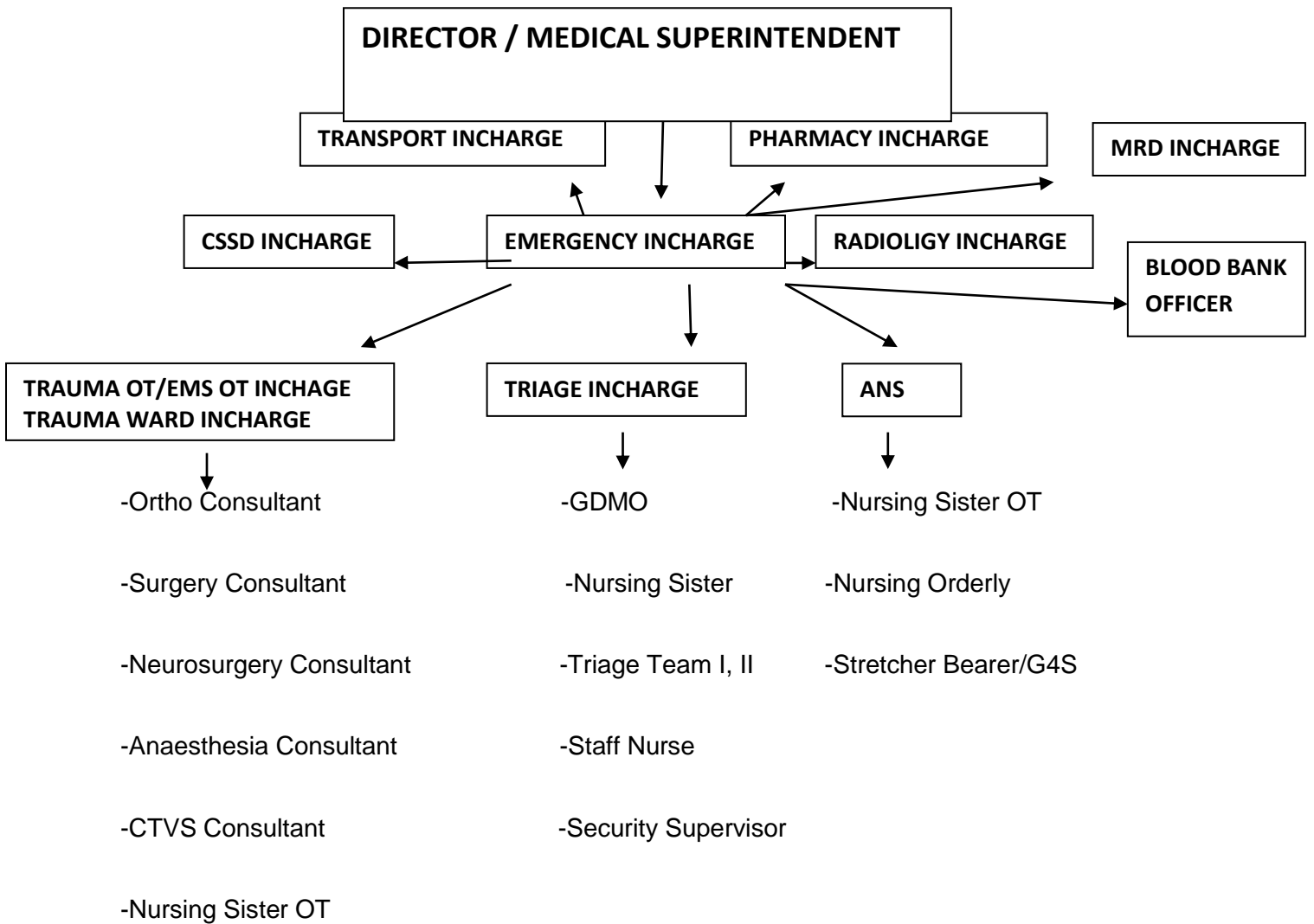
6. JIPMER Academic Center-Deans office

Designation	Name	Intercom/landline	Mobile
Dean	Dr S Mahadevan	0413-2298286	9443320498
PS to Dean			
Hostel Warden 1	Dr. S.Habeebullah	0413-2298123	9443413201
Hostel Warden 2	Dr. Debdatta Basu	0413-2296251	9843158620
Hostel Warden 3	Dr. Latha Chaturvedula	0413-2298133	9486008274
Student Representative	Dr.ARUN		9444546513
	DR.GAJADEEPAN		9551659163

7. Auditorium-Back up Vehicle Positioning

Auditorium In Charge	Mr Ramkumar	9360798984/0413-2296080
Estate Manager	Mr Velmurugan	9443499162/0413-2296019

COMMAND CHART



DUTIES AND RESPONSIBILITIES OF VARIOUS LEVELS

1. EMERGENCY MEDICINE AND TRAUMA DEPARTMENT

1. Triage team:

- Rapid assessment and triage, to shift the patients to the designated area

2. Additional Professor:

- To activate the Team in Emergency Department
- Overall supervision and Monitoring
- First Contact Person in Emergency Department for Directors and MS office

3. GDMO 1

- Clear the emergency department of all patients (either admit or discharge)
- Inform the chief nurse to organize additional trolleys, drugs and disposables
- Allot CMO & ACMOs to different receiving area
- Contact Person for EM & Trauma Chief

GDMO 2:

- Triage In-Charge

4. Assistant Professor

- Management of flow of patients in and out of Resuscitation and ICU
- To co ordinate with the Residents for management of patients
- To communicate with the Sister-in-charge, ICU for necessary arrangements
- Reorganize the shift duty for next day

5. HOD's of 7 Departments:

- -To ensure that all the members from the corresponding duty team at Emergency are available
- To supervise and guide the Residents and Doctors for quick treatment and disposition of patients from the Emergency ICU or Resuscitation to the inpatient areas (EMS or Trauma OT and Recovery rooms, Trauma ward (55 beds), 1st floor ward-50 beds)

Professor and Head, Anaesthesia

- To designate in charge consultants for EMS-OT, Trauma ward (Assistant Professor)
- Oversee functioning of OT
- Send JR to Emergency to do PAC for patients requiring surgery
- Redeploying additional residents and consultants depending on number of surgical cases posted.

6. HOD Radiodiagnosis:

- To depute adequate manpower in terms of Residents and Technicians
- To supervise for the Functioning of Emergency Radiology Section (X-rays, CT, USG)

7. HOD Blood Bank, Officer-in-charge of Pharmacy and CSSD:

- To ensure the availability of Essential life saving materials including blood and to co-ordinate their services

8. Deputy Medical Superintendent

- To oversee and guide Medical Officers and Residents in all Medico legal cases
- To co ordinate arrangements for post mortem if required
- -To co ordinate with the D Nagar police if required

9. CMO: Documentation of all medico legal cases

10. Nursing Superintendent

- Overall supervision of functioning, including guidance and help for DNS, ANS, Sister in charge Emergency

11. Sister In charge, Emergency Department:

- Arrange to shift patients to wards after getting a list of vacant beds
- Arrange for adequate number of mattresses for emergency beds
- Contact nursing sister to depute necessary additional staff
- Drug, suppliers and equipment to be kept ready
- Allot number of staff nurses for triage I, II area
- Shift patients to OT, ICU, ward as specified by doctors

12. Medical Records Chief:

- Mobilize extra staff to Emergency to register cases
- Designate one staff to keep upto date records of hospital bed position and the vacant number of beds to Emergency number.

13. **Security Supervisor:** To arrange for sufficient manpower for crowd control, vehicle parking in all areas of Hospital

14. **G4S Supervisor:** To supervise cleaning and maintenance of all designated areas, safe disposal of hospital wastes, housekeeping etc by deploying sufficient manpower.

2.SUPER SPECIALITY BLOCK

Roles and Responsibilities

- To identify the area for level 3 cases (Yellow tag: Non life threatening Injuries):
 - For receiving patients and for primary assessment
 - To identify areas for patient admission in Super specialty block
- Head of SSB along with HOD of EM and Trauma to coordinate for the supervision of arrangements, and to supervise the team members from the OPD duty teams.
- Nursing Superintendent and DNS to arrange for the members (Staff Nurse and other supporting staff) and to supervise them.

3.MAIN HOSPITAL BUILDING-WARD 20

Roles and Responsibilities

- As a back up area if necessity arrives.
- May get additional members from the Dean's Office as required

4.JIPMER ACADEMIC CENTER-DEANS OFFICE

Roles and Responsibilities

- Dean along with the help of Wardens to look after the arrangements for the additional back up support members if necessity arrives (PG's of various nonclinical departments, Interns and students of Medical and Nursing College)

5.AUDITORIUM-BACK UP VEHICLE POSITIONING

Roles and Responsibilities

- As an additional area for back up vehicle positioning
- Mr Ramkumar along with Mr Velmurugan to co ordinate the arrangements for back up support and Transport arrangements if required

LOGISTICS

LOGISTICS

1. List of manpower with phone numbers (Unit Doctors on duty)
2. List of medicines
3. Dressing & Suture materials
4. Splints
5. Beds

Beds in Emergency Department

Ground floor - 10 resuscitation beds

- 10 trolleys

First floor - 50 beds

Fourth floor- 40 beds

ICU Beds - Trauma centre ICU – 6 Beds

Trauma centre recovery room – 6 beds

Burns ICU – 6 Beds

Triage Area

Priority 1 & 2 patients with Triage team I &II Emergency ground floor

Priority 3 patients with triage team III – SSB OPD

Shelter for patient's attendants:

- In front of WCH
- Near EMS Registration Counter
- Near ambulance garage

OUTSIDE CONTACTS

a. State Emergency Operation Center

Directorate of Medical Services,

Lawspet, Puducherry.

contact number - 1077