



**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL
EDUCATION & RESEARCH**
(An Institution of National Importance under Ministry of Health & Family Welfare, Government of India)
Dhanvantari Nagar, Puducherry-605006
ACADEMIC SECTION

JIP/PDY/MBBS/2021-22/Round 1

NOTICE

29-01-2022

**Instructions to parents and students who have been allotted MBBS seats in
JIPMER Puducherry campus after first round of seat allotment by MCC**

Dear students and parents,

Congratulations on provisional allotment of MBBS seat in JIPMER!

Please download and read this document carefully. Read the JIPMER MBBS Prospectus for the academic year 2021-22 carefully and thoroughly.

The reporting dates* and time for the admission process will be as follows:

Reporting dates	Time	Admission Venue
February 2 to 5 and 7, 2022 (Wednesday to Saturday, and Monday)	9 AM	Mini Auditorium, fourth floor, JIPMER Academic Centre

*Subject to changes by Medical Counselling Committee (MCC).

JIPMER will not be responsible for delay in the candidate's arrival. All the candidates are therefore, asked to make suitable arrangements to reach on time.

Tasks to be completed before reporting:

1. All the candidates should fill an online form (e-form) by clicking the link below before reporting for admission:
<https://www.digialm.com/EForms/configuredHtml/827/68596/application.html>. Soft copy of recent passport-sized photograph should be uploaded on the form. Provide separate email IDs and mobile numbers for candidates and parents. Take a printout of the submitted form.
2. Complete fee payment procedure through SBI Collect payment portal for JIPMER at <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=362853>. Choose *Academic fee – PHD MSC MPH MBBS BSC BASLP* option in the dropdown menu. Refer to the prospectus for correct split-up of fees (as given in page number 15 of JIPMER MBBS prospectus). Fee once paid cannot be refunded under any circumstances. Admission cannot be claimed based solely on fee payment. Bring hard copy of fee payment receipt on the day of reporting.

For NRI/OCI candidates: Payment procedure as mentioned in the Prospectus will have to be done after arrival. An email containing payment information will be sent to the registered email IDs of the candidates who are allotted a seat.

3. It is compulsory for each student and his/her parent/guardian to submit an online undertaking by visiting https://www.antiragging.in/Site/Affidavits_Registration.aspx. The Anti Ragging Undertaking Reference number should be noted and the same should be filled in the appropriate column during the admission procedure.
4. Forms to be printed/filled and brought to the venue:
 - a) Print out of the submitted e-form mentioned above.
 - b) Admission Fee payment receipt.
 - c) ID card form – all the fields should be filled and in block letters (Annexure 3)
 - d) Hostel application form (if applicable) (Annexure 2)
 - e) COVID-19 vaccination certificate (read below)

COVID-19 vaccination:

Candidates should have received at least one dose of COVID-19 vaccine.

- **Vaccination certificate is mandatory** and should be produced on the day of reporting (vaccination is compulsory as per the order of the Director of Health and Family Welfare Services, UT of Puducherry (vide Order No. Misc./Emergency order/12/2021 dated December 04, 2021)).
- There will be no quarantine of candidates. However, if a candidate develops COVID-19 symptoms during journey (fever, sore throat, bodyache, etc.), she/he should report immediately on arrival to the “triage area” located in the SSB Annex (open from 9 AM to 4 PM). Candidates should disclose if they are COVID-positive.

On the day of reporting:

1. Students can enter JIPMER Academic Centre after showing allotment letter to Security personnel at the entrance from 9 AM on the above-mentioned dates. Candidates reporting to the admission venue after 11:00 AM on a given day will have to return on the next day for admission. Candidates are advised not to report on the last date of reporting, i.e., February 7, 2022. The candidates **MUST** carry a valid photo ID proof & seat allotment order with them all the time. A waiting area for parents or guardians has been arranged at Community Hall <https://goo.gl/maps/gBwZMVmmzJ4UzAdM7>
2. Produce the **COVID-19 Vaccination certificate** for entry into the admission venue. Candidates should remain seated in the venue, until they are called for certificate verification.
3. Certificate verification: The candidates should produce the following for verification and submission.
 - Printout of e-form mentioned overleaf,
 - All the certificates in original (Annexure 1),
 - One photocopy of each of the certificates,
 - Six passport size photographs,
 - A hard copy of fee payment receipt as mentioned in the page number 15 of the prospectus. (NRI/OCI candidates will be directed for fee payment)

NOTE: Failure to produce any of the required certificates in original and their photocopies during verification will lead to forfeiture of the allotted seat. No additional time or opportunity will be provided for producing the certificates.

Signature verification: Signatures and Fingerprint impressions of candidates will be obtained for verification with NTA NEET data.

Signing of honour code: Candidates and parents should sign a document pledging to abide by the Honour code and JIPMER Rules and Regulations.

Medical Examination:

After successful certificate verification, the candidates will undergo medical examination by a duly constituted Medical Board of JIPMER. The Medical board will be located at Examination Hall 2, third floor, JIPMER Academic Centre.

Digital Campus account:

An account will be created on TCS iON Digital Campus platform. The platform will enable payment of hostel fees, viewing attendance & marks, and for other applications. Separate login credentials will be emailed to the parents to view and monitor the attendance & marks of their wards.

Biometric capture: Fingerprint of candidates will be captured on a biometric device by Mr. Praburaj in Academic section, third floor, JAC.

Admission order:

Subject to successful certificate verification, medical board examination, payment of fees, and satisfying all the admission criteria, admission orders will be issued to the students.

Hostel accommodation:

Submit hostel application form if hostel accommodation is required (Annexure 2). Hostel accommodation will be provided only to outstation students after the completion of the admission process. Read JIPMER Hostel Manual on JIPMER website <https://www.jipmer.edu.in/sites/default/files/JIPMER%20Hostel%20Manual.pdf>.

Facilities available in hostel rooms: Double sharing accommodation with cot, a small storage, cupboard, table, and chair. Things that may be brought by the students: mattress, pillow, bed sheet, pillow cover, bucket, mug, and personal items.

Identity (ID) card:

Submit the filled-in ID card application form (Annexure 3) to the admission team. It will be issued to the candidates when ready. Local address should be entered in the application form (hostel room address after room allotment by those who seek hostel accommodation).

Student case sheet:

Students can avail investigation and treatment facilities at JIPMER hospital free of cost. A case sheet will be issued to the students within a month of joining.

Commencement of classes:

- Foundation course and Phase I MBBS classes will begin immediately from Feb 8th.
- Attendance in Foundation Course is mandatory. No leave of any kind will be permitted during this period.
- Students will not be allowed to leave station after admission. Candidates should come prepared for staying in Puducherry and attending classes.
- Students should wear formal clothes in the college premises. T-shirts, Party-wear, Jeans, sneakers, sandals, floaters, sports shoes, canvas shoes, crocs, etcetera are not allowed.

COVID-appropriate behavior (CAB):

Candidates and the accompanying persons should strictly adhere to COVID-appropriate behavior that includes wearing of well-sealing face mask (3-ply or N-95) all the time, maintaining distancing, and hand hygiene. Those violating CAB will not be entertained by the admission team.

Essential items to carry: Each student must bring along the following essential items before entering JIPMER, Puducherry premises.

- i) For personal protection:
3-ply surgical or N-95 face mask – minimum 100 numbers
- ii) Supplies for daily and frequent sanitisation:
Hand sanitiser – 100 ml (5 Nos)
Liquid soaps for personal use in washrooms – 2 bottles

Important note

1. JIPMER reserves the right to make changes in the information provided in this document based on the directives from the competent authority & Government of India. This cannot be quoted for any sanction.
2. For all up-to-date information including changes in the admission process, please check JIPMER website www.jipmer.edu.in and MCC website <https://mcc.nic.in/#/home> from time to time.

Dean (Academic)
JIPMER, Puducherry

Annexure 1:

List of certificates to be submitted at the time of admission:

1. **Identity proof** (as mentioned in the NTA NEET Information Bulletin)
2. **Admit Cards of Exam:** Issued by NTA.
3. **Result/ Rank letter:** Issued by NTA.
4. **Provisional allotment letter** generated on-line.
5. **Proof of Date of Birth** (Birth Certificate or X Std. Certificate).
6. **Pass Certificate:** Of the qualifying examination.
7. **Statement of marks:** Of the qualifying examination.
8. **Character and Conduct Certificate** from the Head of the Institute last studied.
9. **Residence Certificate** issued by Revenue Authority not below the rank of Tahsildar / Aadhaar card.
10. **For Other Backward Classes:** Valid Non-Creamy Layer OBC certificate as detailed in JIPMER MBBS 2021-22 Prospectus page number 10 should be produced. Refer to the central list of OBC categories at http://www.ncbc.nic.in/User_Panel/CentralListView.aspx (Format as mentioned in the NTA NEET 2021 Information Bulletin, page 102, Appendix XV: Proforma for Other Backward Class (OBC-NCL) certificate).
11. **For Scheduled Caste/ Scheduled Tribe, a Community Certificate, recently obtained from the competent authority** – (as mentioned in the NTA NEET Information Bulletin page 101, Appendix XIV: Proforma for Scheduled Caste and Scheduled Tribe Certificate)
12. **For Economically Weaker Sections (EWSs) candidates:** They should produce the required In- come & Asset Certificate as (as mentioned in the NTA NEET Information Bulletin)
13. **Transfer Certificate:** Issued from the Head of the Institution last studied.
14. **Migration Certificate**
15. **For Puducherry domicile candidates:** Residence Certificate / Employer Certificate as required in the JIPMER MBBS 2021-22 Prospectus page number 11 and 12 and Annexure I.
16. **For PwBD candidates:** Medical Certificate (as in Appendix VIII-A, page number 91) from the authorised centres as listed in the Appendix VIII-B (page number 92) in the NTA NEET 2021 Information Bulletin.
17. **For Non-Resident Indian candidates:** Recent NRI Status certificate of the parent or candidate issued by the Indian Embassy of the respective Country with the Embassy seal.
18. **For Overseas Citizen of India:** Certificate of Registration for Overseas Citizen of India.

Annexure 2:

Attach a recent passport
size photograph with
this form

Hostel application form

I have thoroughly read the Hostel Manual and I agree to abide by the rules as mentioned in the manual. I also understand that I will be paying the required hostel fees as given in the Hostel manual (some of which are non-refundable). I request for allotment of a hostel room.

Yours sincerely,

Puducherry,

Date:

Signature of the applicant

Name:

NTA NEET Roll No.

Signature of the parent:

Name of the parent:

Annexure 3:

JIPMER

Identity card application form for students
(All fields are mandatory and to be filled in block letters)

Recent passport size
photograph

JIPMER Roll number (will be given at the time of admission) :							
Name of the student (in full):	:						
Course :							
Campus :	Puducherry / Karaikal						
Date of birth (DD/MM/YYYY) :							
Date of admission :							
Blood group :							
Mobile number :							
Emergency contact number :							
Aadhaar number :							
Email ID :							
Present residential address: (Hostellers will fill their room number after room allotment) :							
Pin code	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>						
Signature :							
Date of application :							
For office use							
ID card printed on :							

Additional information:

How to reach Puducherry (Pondicherry)?

You can reach Puducherry by road or rail. The nearest airport is at Chennai, which is 160 km by road. JIPMER is located on the Tindivanam-Puducherry Highway.

<https://goo.gl/maps/nH67DbF8ejFk7ASD7>

Location of the admission venue:

Mini Auditorium is located in the fourth floor of JIPMER Academic Centre.

(<https://goo.gl/maps/kpsijrtceQR5QRfV7>).

Outlets for taking print-out:

It is advisable to get all the annexures printed out from your hometown. A facility for printing is located within Harvey House I hostel building and is open from 10 AM to 5 PM.

(<https://goo.gl/maps/wG5Jf4RNZvy8TtwBA>)

Location of hostels:

Osler House for boys and Curie House I for girls are located in the New hostel complex.

(<https://goo.gl/maps/veLeyfXCKfPBv5sQ7>)

Waiting area of parents or accompanying persons:

Accompanying persons and parents are not allowed inside the Academic Centre building (except for PwD candidates who require assistance). A waiting area for parents or guardians has been arranged at Community Hall <https://goo.gl/maps/gBwZMVmmzJ4UzAdM7>.

Availing hostel room accommodation:

Hostel accommodation can be availed by outstation candidates, subject to availability, after issue of admission order by submitting a filled-in application form (Annexure 2). Login credentials for digital campus account (online platform for hostel room allotment and other uses) will be given to you on completion of admission process. On approval of the application, the hostel caretaker will allot a room on the online platform and payment can be done then on the same platform. There is no other mode of hostel fee payment. Read Hostel Manual carefully and thoroughly before choosing hostel accommodation (link below).

<https://www.jipmer.edu.in/sites/default/files/JIPMER%20Hostel%20Manual.pdf>

Please note that you will be paying hostel fees at the beginning of every year.