ज्वाहरलाल स्नातकोत्तर आयुर्विज्ञान
शिक्षा एवं अनुसंधान संस्थान(जिपमेर)
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय,
भारत सरकार के आधीन राष्ट्रीय महत्व का संस्थान)
धन्वन्तरि नगर, पुदुच्चेरी 605 006
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Jawaharlal Institute of Postgraduate
Medical Education and Research (JIPMER)
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No.Edu/PDF/PDCC/July2022 Date: 17-06-2022

NOTICE

INFORMATION BROCHURE REGARDING ADMISSION PROCEDURE FOR PDF / PDCC - JULY 2022 SESSION

Reporting Dates and Time for the Admission Process:
29th June 2022 from 9 AM to 4:30 PM. Candidates should report on or before 10 AM.

Admission Venue: Academic Section, Third floor, JIPMER Academic Centre (JAC).

IMPORTANT:

1. If a candidate reports for document verification and decides to leave the seat at any stage after document verification & submission of the original documents to the admission team but before getting the admission order, a penalty of Rs. 3 Lakh will be applicable for him/her.
2. Final Vaccination certificate is MANDATORY (Candidates should have received both the vaccine doses against the corona virus or be in the waiting period for the second dose) as per the order of the Director of Health and Family Welfare Services, UT of Puducherry (vide Order No. Misc. /Emergency order/12/2021 dated December 04, 2021). This includes JIPMER Institute candidates.

The admission process will span over 2 days i.e. 29th and 30th June 2022. The students will be required to join their respective departments from 01.07.2022.

Tasks to be completed before reaching the admission venue:

1. Fill the e-form by clicking the link and take a printout after final submission.
   https://www.digialm.com//EForms/configuredHtml/827/68596/application.html
   (Note: Name should be filled exactly as written in MBBS & MD / DM degree certificate)

2. Forms to be printed and brought to the venue:
   i. ID card form – all the fields should be filled and in block letters (Annexure 1)
   ii. Joining letter and joining report formats (Annexure 2)
   iii. Hostel application form (if applicable) (Annexure 3)
   iv. Photocopy of bank passbook, Aadhaar card, and PAN card (original should be brought during admission for verification)

<u>On the day of reporting</u>:

The following steps should be completed in the given order (below mentioned process will be completed in two working days).

1. Please produce a copy of vaccination certificate and enter the hall.
2. Please provide your rank letter and application sequence number (of e-form given above) to the team and be seated.
3. You will be called at certificate verification desks inside the hall. Please produce all required documents in original, 1 set of photocopies of the original certificates, 4 passport-size photographs, and biodata forms. List of certificates is given in the prospectus on page number 21. (https://jipmer.edu.in/sites/default/files/JIPMER%20PDF-PDCC%20Entrance%20Examination%20July%202022%20Session%20Prospectus.pdf). The documents and photographs will be retained by the admission team. In addition, bank passbook, Aadhaar card, and PAN card in original will be verified and returned to the candidate.
4. After successful certificate verification, complete the Admission fee payment procedure through SBI Collect payment portal for JIPMER at https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=362853. Choose *Academic fee – MCh DM MD MS PDF* option in the dropdown menu. Refer to the prospectus for correct split-up of fees (as given in page number 22 of prospectus for PDF / PDCC July 2022). Fee once paid cannot be refunded under any circumstances. Submit hard copy of fee payment receipt to the admission team.
5. After successful certificate verification, you will be given a form for Medical Examination by the team. The place of Medical Examination will be informed on the day of reporting. The duly signed Medical Examination report should be submitted to the admission team after medical examination.
6. Submission of agreement form: A Resident Agreement form will be provided to the candidates and they have to fill it as per the instructions given by JIPMER authorities after medical examination and submit it to the authorities after filling.
7. Biometric capture (fingerprint impression) will be obtained by Mr. Praburaj inside Academic section office. Further instructions regarding this will be given at the time of document verification.
8. The following will be issued to you after completion of the above steps:
    a. Bonafide certificate (certifying that the original documents are retained by the institute)
    b. Admission order (Subject to the result of facial / Iris verification.)
9. Submit
    a. Hostel application form (if needed).
    b. ID card form.

10. The filled-in joining letter and joining report forms should be submitted to the respective department office on July 1, 2022. The joining report will be sent to Academic Section by the department later, through proper channel.

Additional information:

Location of the admission venue:
Academic Section is located in the third floor of JIPMER Academic Centre. (https://goo.gl/maps/kpsijrtceQR5QRfV7).

Outlets for taking print-out:
It is advisable to get all the annexures printed out from your hometown. A facility for printing is located within Harvey House I hostel building and is open from 10 AM to 5 PM. (https://goo.gl/maps/wG5Jf4RNZvy8TtwBA)

Location of hostels:
Harvey House II for men and Blackwell House II for women are located in the New hostel complex. (https://goo.gl/maps/veLeyfXCKfPBv5sQ7) Blackwell House I for women is located adjacent to Superspeciality Block Annex. (https://goo.gl/maps/ktTHbPPTpMHdj7Zt7)

Waiting area of parents or accompanying persons**:**
No waiting area is allocated. Accompanying persons and parents are not allowed inside the Academic Centre building (with the exception of PwD candidates who require assistance).

Availing hostel room accommodation:
Hostel accommodation can be availed by outstation candidates, **subject to availability.** Login credentials for digital campus account (online platform for hostel room allotment and other uses) will be provided on completion of admission process. On approval of the application, the hostel caretaker will allot a room on the online platform and payment can be done then on the same platform. There is no other mode of hostel fee payment. Read Hostel Manual carefully and thoroughly before choosing hostel accommodation (link below).
https://www.jipmer.edu.in/sites/default/files/JIPMER%20Hostel%20Manual.pdf
Please note that you will be paying hostel fees as well as relinquish house rent allowance (approximately 12,000 rupees per month).

Sd./-
Dean (Academic)

Annexures

Annexure 1:

JIPMER

PUDUCHERRY / KARAIKAL

APPLICATION FOR ID CARD

STUDENT

(All the Fields are mandatory and to be fill in BLOCK LETTERS)

Recent Passport Size Photograph

STUDENT NUMBER	:	
NAME	:	
COURSE	:	
DEPARTMENT	:	
DATE OF BIRTH	:	
DATE OF ADMISSION	:	
DATE OF COURSE COMPLETION	:	
BLOOD GROUP	:	
MOBILE NUMBER	:	
AADHAR NUMBER	:	
EMAIL ID	:	
PRESENT RESIDENTIAL ADDRESS	:	**PIN CODE**
REASON (Supporting Document to be attached with the Application)	:	**New Admission / Internship / Change of Address / Damage / Missing.**
SIGNATURE (In Blue Ink Only)	:	
DATE OF APPLICATION	:	

FOR OFFICE USE

ID Card Printed on	Pay Roll	Attendance Portal

Annexure 2:

Joining letter

From
Name:
Roll no.:

To
The Head of the Department,
Department of _____,
JIPMER

Respected sir/madam,

Sub.: Joining the department after admission to PDF / PDCC _____ in July 2022 session
Ref.: Admission order No._____ dated _____.

With reference to above, I am joining the department of _____ in the forenoon/afternoon of _____. Kindly accept my joining letter.

Thanking you,

Yours sincerely,

Puducherry,
Date:

Signature

Encl.: Photocopy of admission order

Annexure 2:

Joining report

(To be completed by the department and sent through TAPAL to Admin IIIB and copy to Academic section)

From
The Head of the department,
Department of _____,
JIPMER

To
The Director,
JIPMER

Sir/madam,
Sub.: Joining report of PDF / PDCC residents of July 2022 session
Ref.:

The following candidate has joined PDF / PDCC _____ in the department of _____ in the forenoon/afternoon of _____.

Name of the candidate:
Roll number of the candidate:

Thanking you,

Yours sincerely,

Puducherry,
Date:

(Signature and seal of the head of the department)

Copy to: Dean (Academic)

Annexure 3:

Hostel application form

I have thoroughly read the Hostel Manual and I agree to abide by the rules as mentioned in the manual. I also understand that I will be paying the required hostel fees as given in the Hostel manual (some of which are non-refundable) in addition to relinquishing house rent allowance (approximately Rs. 12,000 per month). I request for allotment of a hostel room in Harvey House II (for men) / Blackwell House I or II (for women).

Yours sincerely,

Puducherry,
Date:

Name:
Roll No.
Course: