

Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER)

(An Institution of National Importance under Ministry of Health & F.W., Government of India)

CIRCULAR

Dated: 28th July 2020

**Sub: Submission of proposals for approval from Institutional Ethics Committee
Observational studies for the month of August 2020 - Reg.**

Faculty, PhD scholar, P.G. and U.G. Students are invited to submit research proposals approved by JSAC/PGRMC/SCTRC/GJ-STRAUS for approval by Institutional Ethics Committee – **Observational studies** in the prescribed proforma available on website. Kindly use only the proforma: **Revised JIEC Application form: V.1.0 dated 10th July 2020** for submission to IEC (JIPMER website <https://main.jipmer.edu.in/research/research-committees/institute-ethics-committee/proformas>) attached with this circular

1. One original hard copy of the research proposal are required to be submitted to Member-Secretary, Institute Ethics Committee (IEC) at Institute Ethics Committee office, First floor, Administrative block, JIPMER.
2. PIs are required to **upload the soft copy** of their proposal to <https://iecmanager.org/institution/283> (procedure to upload the proposal is attached). PIs / Student Researchers should ensure that they **upload the soft copy** of their proposal on e-EC portal before the last date else it won't be taken up for the discussion.
3. Procedure and guidelines to upload proposal on e-EC portal is available in the JIPMER website <https://main.jipmer.edu.in/research/research-committees/institute-ethics-committee/important-information>.

The last date of submission of proposals to reach the office of the undersigned for consideration of approval by Institutional Ethics Committee for the month of **August** is **on or before 08-08-2020 (Saturday)**. Proposals submitted before the last date will be taken up for discussion in IEC **Observational committee** meeting scheduled to be held on **19-08-2020 (Wednesday)**.

**Dr. Subitha L.,
Member Secretary,
IEC – Observational Studies**

To:

- All Heads of the Departments - with a request to bring the same to the knowledge of the faculty and residents of their departments.
- Director, JIPMER for information
- Dean (Research) and Dean (Academics) for information
- Medical Superintendent for information