



JAWAHARLAL INSTITUTE OF POSTGRADUTE MEDICAL EDUCATION AND RESEARCH
(Institution of National Importance under Ministry of Health & Family welfare, Government of India)
Dhanvantri Nagar, Puducherry – 605006

JIPMER Undergraduate Research Monitoring Committee (UGRMC)

No: JIP/Res./UGRMC/GJ-STRAUS/2016/3

9th May 2016

Circular

Sub: JIPMER - Golden Jubilee Short-Term Research Award for Undergraduate Students (GJ –STRAUS) 2015-2016 - **guidelines for report submission.**

The last date for submission of report of the *approved proposals under the GJ –STRAUS program 2015-2016* and a proof of manuscript submission is **20th August 2016**.

The guidelines for report submission are outlined below.

The report should have the following documents in a **PDF** format, strictly in the following order.

1. **Title page** – Title of the project, GJ-STRAUS project number, **Name**, semester, contact number, email id of the **student** and **name**, affiliations, e-mail id of **guide and co-guide**
2. Acknowledgments if any
3. **Project completion certificate duly signed.** (Format for the GJ STRAUS project completion certificate is available in the UGRMC section of JIPMER website under the Important Information section and is attached with this mail as well)
4. **Project report proper** - The order should be as follows:
Introduction / Objectives / Methods / Results / Discussion / Summary / References / Tables / Figures / Annexures like master chart etc. In this section only the title of the project should be put in the start of the Introduction page without any identification details. (Name of the student/guide/co-guides should not be there). No signatures are required on this section.
5. **Plagiarism check certificate** from JIPMER.
6. **UGRMC approval certificate.**
7. **IEC approval certificate.**

In addition, **E-mail copy of proof of manuscript submission** to a peer reviewed indexed journal (e-mail receipt from journal with a manuscript number) is to be submitted. *Acceptance of the manuscript for publication by the journal is not mandatory for the approval of the report and the award.*

A PDF of the completed project, with the above mentioned documents and the e-mail copy of proof of manuscript submission should be sent as **two** attachments in a **single e-mail** to the undersigned at ugrmcjipmer@gmail.com on or before **20th August 2016**. **One hard copy** of the completed project, duly signed, should also be submitted on or before the same date to the UGRMC office, Room no 185, Department of Transfusion Medicine, Ground floor, Super Specialty Block, JIPMER.

Yours sincerely,

Dr. Debdatta Basu
Member Secretary,
Undergraduate Research Monitoring Committee

Copy to:

1. The Director, JIPMER for information
2. Members UGRMC, JIPMER
3. MBBS Students and guides by e-mail