

Bid Document

Bid Details	
Bid End Date/Time	29-04-2022 17:00:00
Bid Opening Date/Time	29-04-2022 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Health And Family Welfare
Department Name	Department Of Health And Family Welfare
Organisation Name	Jawaharlal Institute Of Postgraduate Medical Education And Research (jipmer)
Office Name	Jawaharlal Institute Of Postgraduate Medical Education And Research
Item Category	Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Others; FIRE SUPERVISOR , Manpower Outsourcing Services - Minimum wage - Skilled; Others; FIRE GUARD
Contract Period	2 Year(s)
Minimum Average Annual Turnover of the Bidder	50 Lakh (s)
Years of Past Experience required	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	3 Days
Estimated Bid Value	15485533.44
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
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EMD Percentage(%)	2.00
EMD Amount	309711

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

THE DIRECTOR

Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Pondicherry - 605006.
(jipmer)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one

single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Annual turnover Required by Buyer in Crores:Not less than Fifty lakhs

The Bidder should have executed at least X No. projects with contract value not less than yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:3 Nos of projects with contract value Rs.50 Lakhs at least in one contract.

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:75 Nos of manpower providing man power services to Central/State Government/PSU/Autonomous body

Geographic Presence: Office registration certificate:The bidder should have registered office in Puducherry or should open a branch within 15 days of award of contract and the award will be cancelled for breach of bid security declaration.

Scope of work & Job description:[1648705815.pdf](#)

Please upload the list of resources alongwith quantity of each type of resource to be continued by the successful bidder/Service Provider under the new contract as per the Terms and Conditions of new contract concluded on the basis of this bid alongwith approval of Competent Authority.:[1648707615.pdf](#)

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:[1648707621.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1648707627.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
13-04-2022 14:00:00	Board Room, Admin Block, JIPMER, Puducherry

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Others; FIRE SUPERVISOR (4)

Technical Specifications

Specification	Values
Core	
Skill Category	Highly-Skilled
Type of Function	Others
List of Profiles	FIRE SUPERVISOR
Educational Qualification	Secondary School
Specialization	Government recognized certificate course and trained in connection to Fire Safety
Post Graduation	Not Required

Specification	Values
Specialization for PG	Not Applicable
Experience	Minimum experience one year
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Details	
Title for Optional Allowances 3	Uniform Washing Allowance
Designation	Fire Supervisor (Ex-Service Man)
Title for Optional Allowances 1	House Rent Allowance
Title for Optional Allowances 2	Uniform Outfit Allowance

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	V Sivabalan	605006,Jawaharlal Institute of Postgraduate Medical Education and Research, Dhanvantari Nagar, Puducherry	4	<ul style="list-style-type: none"> • ELDI (INR per day) : 2.88 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 2.88 • Optional Allowances 1 (INR per day) : 154.07 • Optional Allowances 2 (INR per day) : 48.15 • Optional Allowances 3 (INR per day) : 28.89 • Minimum daily wage (INR) exclusive of GST : 962.92 • Number of working days in a month : 26 • Provident Fund (INR per day) : 69.23 • ESI (INR per day) : 0 • Tenure/ Duration of Employment (in months) : 24

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; FIRE GUARD (24)

Technical Specifications

Specification	Values
Core	
Skill Category	Skilled
Type of Function	Others
List of Profiles	FIRE GUARD
Educational Qualification	Minimum pass in standard 10 plus 2 or 10 plus ITI or 10 plus Diploma and Government recognized certificate course in connection to Fire safety
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years

Specification	Values
State	NA
Zipcode	NA
District	NA
Addon(s)	
Additional Details	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Designation	Fire Guard
Title for Optional Allowances 3	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	V Sivabalan	605006,Jawaharlal Institute of Postgraduate Medical Education and Research, Dhanvantari Nagar, Puducherry	24	<ul style="list-style-type: none"> • ELDI (INR per day) : 2.88 • Bonus (INR per day) : 0 • EPF Admin Charge (INR per day) : 2.88 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • Minimum daily wage (INR) exclusive of GST : 724 • ESI (INR per day) : 23.53 • Number of working days in a month : 26 • Provident Fund (INR per day) : 69.23 • Tenure/ Duration of Employment (in months) : 24

Buyer Added Bid Specific Terms and Conditions

1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
2. If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.
3. Make in india specific authorisation certificate needs to be enclosed.
4. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 50 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 50% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

A) Desired Qualification and Experience

1. Fire Supervisor

- i) Ex-service men only (with the rank of Havildar or above)

- ii) Should be minimum 12th Pass & Government recognized certificate course and trained in connection to Fire Safety.
- iii) Age Limit less than or equal to 60 years.
- iv) Physical Standards and Medical Fitness as per PSARA Act and Rules.
- v) Should be having sound knowledge regarding fire safety related matters and operation, industrial safety and allied functions.
- vi) Should be able to exercise command and control over the Fire Guards deployed.
- vii) Should have knowledge of English, Hindi & Tamil.
- viii) Minimum Experience: 1 Year.

2. Fire Guard

- i) Physical Standards and Medical Fitness as per PSARA Act and Rules.
- ii) Minimum pass in standard 10+2/ 10+ITI/ 10+Diploma, Government recognized certificate course in connection to Fire Safety.
- iii) Age Limit is less than or equal to 45 years.
- iv) Should have knowledge of English & Tamil.

B) Vehicle Charges

The selected agency may be permitted to claim a sum of Rs. 2000/- per month as rent per vehicle (as approved in the Security monitoring committee). The vehicle shall be Motorcycle with gear facility and should provide 02 Nos of two wheelers. The claim shall include maintenance charge, petrol, insurance and all other levies. The rented vehicle shall be used for a minimum of 08 trips per day and for attending all fire emergencies. The selected agency shall supply suitable fire safety personnel for two wheeler driving with required license within this scope of work.

C) Tenure of Contract Period

The period of contract shall be for **2 (two) years**, which shall be renewed on yearly basis subject to performance being found satisfactory. The contractor how so ever will be required to continue providing the service at the end of his contract under the same terms and conditions for limited period till alternative arrangements is put in place.

D) Other Mandatory Requirements

The selected agency should submit a Bonafide Certificate for each fire guard that the candidate (Fire Guards / Fire Supervisors) supplied has fulfilled the Physical standards and imparted pre-induction fire training as per standards whose credentials & skills shall be verified by the competent authority. All the required manpower will be recruited by the agency in a time bound manner as issued in the work order.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample,

incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---