



No. JIP/Dean(R)/ eRA Commons/2024

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**OFFICE OF THE DEAN (RESEARCH)
JIPMER, PUDUCHERRY- 6**

CIRCULAR

Sub: Creating eRA Commons Accounts for faculty PIs applying for NIH funds.

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About eRA Commons Accounts

- Institutions and individuals working in a variety of roles on a grant application or award must have eRA Commons accounts to do business with NIH.
- Individuals needing scientific roles (program directors/principal investigators, scientists, post-docs, graduate students, undergraduate students, project personnel) should only have **one** eRA Commons role for the life of their research career.
- All Senior/Key Personnel and Other Significant Contributors listed on an application are required to have active eRA Commons usernames (Commons IDs).
- Faculty PIs cannot create their own accounts; only the signing official (Office of Division of Research) of the institution can create accounts in the Account Management module.

To create account with eRA Commons Accounts:

1. Faculty PIs to kindly send a request mail to managerresearchprojects@jipmer.ac.in with the following details:

- Name (First name, Middle name, Last name)
- Dept and affiliation
- Name of project proposed for NIH funding
- Mail id
- Phone number

2. You will receive a mail from Eracommons to activate the account. In case you have not received any mail, please contact the Dean research office.

Ref: <https://www.era.nih.gov/register-accounts/understanding-era-commons-accounts.htm>

7/3/2024

Dean (Research)
JIPMER, Puducherry

संकाय-अध्यक्ष (अनुसंधान)
Dean (Research)
जिपमेर / JIPMER,
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To

All concerned