जवाहरलालस्नातकोत्तरआयुर्विज्ञानशिक्षाएवंअनुसंधानसंस्थान
JAWAHARLAL INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH
(स्वास्थ्यएवंपरिवारकल्याणमंत्रालय, भारतसरकारकेअधीनराष्ट्रीयमहत्वकासंस्थान)
(An Institution of National Importance under Ministry of Health & Family welfare)
भारतसरकार / GOVERNMENT OF INDIA
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No. **Admn.I.1(18)/2017** Dated: **17.04.2017**

Applications are invited from eligible officers of Central/State Govt. /Autonomous Institutions / Universities / Research Institutions etc. for filling up the following posts on Deputation basis at JIPMER, Puducherry.

S.N	DESIGNATION	G.P	Vacant
1	DEPUTY DIRECTOR (ADMN.)	PB4: Rs.37400-67000 + GP Rs.8700/-	1
2	SENIOR FINANCIAL ADVISOR	PB4: Rs.37400-67000 + GP Rs.8700/-	1
3	CONTROLLER OF EXAMINATIONS	PB:3; Rs.15600-39100 + GP Rs.7600	1
4	REGISTRAR(ACADEMIC)	PB:3; Rs.15600-39100 + GP Rs.7600	1
5	PURCHASE OFFICER	PB:3; Rs.15600-39100 + GP Rs.5400	1
6	ASSISTANT ENGINEER (CIVIL)	PB:2; Rs.9300-34800+ GP Rs.4800	1
7	ASSISTANT ENGINEER (ELECTRICAL)	PB:2; Rs.9300-34800+ GP Rs.4800	1
8	ASSISTANT REGISTRAR	PB:2; Rs.9300-34800+ GP Rs.4600	2
9	STORES OFFICER	PB:2; Rs.9300-34800+ GP Rs.4600	1
10	FOREMAN	PB:1; Rs.5200-20200+GP Rs.2800	1

1. **<u>Deputy Director (Admn.) (1 Post)</u> – PB4: Rs.37400-67000 + GP 8700/-**

Essential:

Deputation from Officers of IAS / Allied services only

i) Holding analogous posts on regular basis;

Or

ii) Officers in the PB-3 Rs.15600-39100 with GP of Rs.7600 having at least 5 years' service in the Grade from Officers of IAS & Allied services.

Or

iii) Officers in the PB-3 Rs.15600-39100 with GP of Rs. 6600 having at least 10 years' service in the Grade from Officers of IAS & Allied services;

Age Limit: Not exceeding 56 years as on closing date

2. **<u>Senior Financial Advisor (1 Post)</u> – PB4: Rs.37400-67000 + GP 8700/-**

Essential:

Officers from Central Organized Accounts Services;

a) holding analogous post on regular basis; **OR**

b) with 5 years in regular service in the pay scale of Rs.15600-39100+GP7600 (Pre- revised Rs.12000-16500/-); or equivalent.

Age Limit: Not exceeding 56 years as on closing date.

3. **<u>Controller of Examinations (1Post)</u> – PB-4 Rs.15600- 39100 + GP Rs.7600/-**

Essential:

a) i) Officers from Central / State Govt. / Autonomous institutions / Universities / Research Institutions etc. holding analogous posts on regular basis;

Or

ii) With 5 years regular service in the post in the pay scale of Rs.15600-39100 + GP 6600/- (10000-15200 pre-revised) and possessing

b) i) Master's Degree from recognized University or equivalent; and

ii) 8 years' experience in academic/conduct of examinations in University/Institutions

Age Limit: Not exceeding 56 years as on closing date.

4. **<u>Registrar (1 Post)</u> – PB3: Rs.15600 – 39100 + GP of Rs.7600/-**

Essential:

Officers of the Central / State / Union Territory Government Universities / Academic Institutions / Institution of National Importance having experience in admissions and academic matters:-

i) Holding analogous posts on regular basis;

Or

ii) With 5 years regular service in a post in the scale of PB 3 Rs.15600 – 39100+ GP Rs..6600 /-

Or

iii) With 10 years regular service in a post in the scale of PB 3 Rs.15600 – 39100+ GP Rs.5400 /-

Age Limit: Not exceeding 56 Years as on closing date.

5. <u>Purchase Officer (1 Post)</u> - PB3: Rs. 15600 – 39100 + GP of Rs. 5400/-

Essential:-

i) Officers holding analogous posts on regular basis

Or

ii) With 2 years of regular service in the post in the PB 2 with Grade Pay of Rs. 4800/-

Or

iii) With 3years of regular service in the post in the PB 2 with Grade Pay of Rs. 4600/-

And

iv) Possessing the following qualifications and experience:

Post Graduate Degree/ Diploma in Materials Management from a recognised University/ Institution or equivalent;

Desirable:-

Master Degree in Business Administration (M.B.A.) or Diploma in Material Management from a recognized University with experience in Procurement of Medical Equipments/Hospital consumables/Medicines would be preferred.

Age Limit: Not exceeding 56 Years as on closing date.

6. <u>Assistant Engineer (Civil) (1 Post)</u> – PB 2:Rs. 9300–34800+Grade Pay Rs.4800/-

Essential:

Officers of the Central/State Union Territory Governments/Universities/Central Statutory /Autonomous Bodies / Public Sector Undertakings/Research & Development Organizations;

i) Holding analogues posts on regular basis;

Or

ii) With 6 years regular service in a post in the scale of PB 2 Rs.9300-34800, Grade Pay of Rs.4200;

And

iii) possessing the following qualification;

A degree in Civil Engineering with experience of not less than 6 years in Civil Engineering work.

Age Limit: Not exceeding 56 Years as on closing date.

7. <u>Assistant Engineer (Electrical) (1 Post)</u> – PB 2: Rs. 9300 – 34800 + Grade Pay Rs. 4800/-

Essential:

Officers of the Central/State Union Territory Governments/Universities/Central Statutory /Autonomous Bodies / Public Sector Undertakings/Research & Development Organizations;

i) Holding analogues posts on regular basis;

Or

ii) With 6 years regular service in a post in the scale of PB 2 Rs.9300-34800, Grade Pay of Rs.4200;

And

iii) Possessing the following qualification;

A degree in Electrical Engineering with experience of not less than 6 years in Electrical Engineering work.

Age Limit: Not exceeding 56 Years as on closing date.

8. <u>Assistant Registrar (2 Posts)</u> – PB 2: Rs. 9300 – 34800 + Grade Pay Rs.4600/-

Essential:

Officers under the Central or State Government or Union Territories or recognized Universities or recognized or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations;

a) i) Holding analogous posts on regular basis in the parent cadre/department;

Or

ii) With 3years' service in the grade rendered after appointment thereto on a regular basis in the pay scale of Rs.9300-34800 + GP 4200/- or equivalent in the parent cadre/department;

And

b) possessing the following educational qualifications and experience;

i) Degree from recognized University or equivalent; and

ii) 3 years' experience in dealing with admissions and conducting examinations in a University or Educational Institution

Age Limit: Not exceeding 56 Years as on closing date.

9. <u>Stores Officer (1 No.) - PB 2, Rs.9300-34800+Grade Pay Rs.4600/-</u>

Essential:

I. From amongst officers of the Central or State Government or Autonomous bodies or Public Sector Undertaking;

a) i) Holding analogous Posts on regular basis; or

ii) with3 years of regular service in PB 2 Rs.9300-34800 + GP Rs.4200

AND

b) Possessing the qualifications and experience prescribed as under;

i) Bachelors' degree of a recognized University or equivalent;

ii) five years' experience in a supervisory capacity in procurement of equipment and drugs in a major hospital or Medical Institute.

II. The departmental Office Superintendent Gr. II (Stores) with 3 years of regular service in the grade will also be considered along with outsiders, and if selected the post will be deemed to be filled up by promotion.

Age Limit: Not exceeding 56 Years as on closing date.

10. <u>Foreman (1 Post)</u> –PB1: Rs.5200 – 20200 + Grade Pay of Rs.2800/-

I. From amongst the officers of the Central or State Government;

Essential:

a) i) Holding analogous posts on regular basis or

ii) With five years regular service in the post in the pay scale of Rs.5200- 20200+ Rs.2400(GP) and

b) Possessing the qualification & experience as detailed below

i) 10+2 or equivalent from a recognized University or Board.

ii) Diploma in Electrical or Mechanical Engineering or equivalent from a recognized Institution with one year experience in an Electrical or Mechanical workshop of a Government Establishment or ITI trade Certificate in Machinist or Mechanic or equivalent from a recognized Institution with three years' experience in an Electrical or Mechanical Workshop of a Government Establishment;

II. The departmental Senior Refrigeration Mechanic in the pay scale of Rs.5200- 20200+ Rs.2400(GP) with five years' regular service in the grade shall also be considered along with outsiders. In case he or she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Age Limit: Not exceeding 56 Years as on closing date.

Period of Deputation:

Period of deputation is for initially one year, may be extendable for further period of three years but not exceeding five years.

The duly filled in application forms for the post should be superscripted on the envelope as "**APPLICATION FOR THE POST OF _____ on Deputation basis** " should be sent through the employer **addressed to Deputy Director (Admn.), JIPMER, Puducherry – 605 006 and the same should reach on or before 02nd June, 2017 till 4.30 PM.**

The following documents should invariably be sent along with the application:

1. A certificate to the effect that State Government / Union Territory or the parent Department/Organizations had "No Objection" to the appointment of officer concerned.
2. Attested copies of APARs of the applicant for the last five years.
3. A certificate of Integrity of the applicant recommended for appointment on Deputation.
4. A certificate of Vigilance Clearance in respect of applicant duly signed by an officer of the appropriate Status.
5. Certificate regarding no penalty for Major/Minor, was imposed if any on the officer during the last 10 years/service period whichever is less.

Special Note:

1. Incomplete applications received without the above mentioned documents will be summarily rejected.
2. Applications received after the closing date will not be considered.
3. Also this Institute will not be responsible for any postal delay in this respect.
4. In case, the application along with the requisite documents is not received within the stipulated time, it would be presumed that the parent organization is not in favour of appointment of the applicant on deputation.
5. The applicants may send advance copies of their applications within the prescribed time limit, if they feel that the applications through proper channel will get delayed. The advance copies may be considered in the processing stage.
6. However, without receiving the original applications with all the above documents in original from their respective parent departments, the applicants will not be considered for appointment to any of the above posts.
7. The Institute will not be responsible for collection of any of the above mentioned documents.
8. The format of application form may also be available at our website www.jipmer.edu.in.
9. **Those who have applied to respective posts in response to previous advertisements against 2015 & 2016 have to apply for a fresh application with upto date information.**
10. The Competent authority reserves the right to cancel or withdraw the vacancy without assigning any reason.
11. If applicant applying for more than one post, they have to apply in separate format.

DIRECTOR.