

JIPMER, PUDUCHERRY

MINUTES OF THE MEETING OF THE DEPARTMENTAL PROMOTION COMMITTEE HELD AT 03.00 P.M ON 11.10.2019 IN THE BOARD ROOM, ADMINISTRATIVE BLOCK UNDER THE CHAIRMANSHIP OF THE MEDICAL SUPERINTENDENT.

FOR EMPANELMENT TO THE POST OF SENIOR NURSING OFFICER, DRIVER (GRADE-I), SOCIAL SERVICE OFFICER, ASSISTANT HALWAI-CUM-COOK, CLERK (CANTEEN) FOR THE PANEL YEAR 2019 AT JIPMER, PUDUCHERRY.

A meeting of the Departmental Promotion Committee was held at **03.00 P.M** on **11.10.2019** in the Board Room, Administrative Block under the chairmanship of Medical Superintendent, JIPMER to consider for promotion on regular basis to the Group 'B & C' posts. The following members were present:

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|---|---|-------------------|
| 1. Dr. Ashok Sankar Badhe,
Medical Superintendent | - | Chairman |
| 2. Dr. Debdatta Basu,
Prof. (Sr. Scale) of Pathology. | - | Member |
| 3. Dr. Zachariah Bobby
Professor of Biochemistry, | - | Member |
| 4. Dr. S. Vinod Kumar,
Prof. (Sr. Scale of Pulmonary Medicine)
(SC/ST Representative) | - | Member |
| 5. Dr. V. Gladwin,
Additional Prof. of Anatomy.
(Minority Representative) | - | Member |
| 6. Dr. V. S. Senthil Kumar, IFS,
Deputy Director (Admn.) | - | Member Secretary. |

Further, Administrative Officer was also present during the DPC meeting and submitted necessary clarifications.

The proposal for following Group 'B & C' cadre posts were placed before the Departmental Promotion Committee:

Sl.No	Name of the Post <i>Proposed for Promotion</i>	No. of Posts	Roster point	Scale of Pay
1.	Senior Nursing Officer	Thirty Four (34)	UR-10+3* SC-1 ST-20	Level 8 of pay matrix
2.	Driver (Grade-I)	Two (2)	UR-1 ST-1	Level 5 of pay matrix
3.	Social Service Officer	One (1)	Reservation is not applicable for single cadre post	Level 7 of pay matrix

*Anticipated vacancy for this year.

D. Ashok Sankar Badhe 11/10/19
Debdatta Basu 11/10/19
Zachariah Bobby 11/10/19
S. Vinod Kumar 11/10/19
V. Gladwin 11/10/19
V. S. Senthil Kumar 11/10/19

4.	Assistant Halwai-cum-Cook	One (1)	Reservation is not applicable for single cadre post	Level 2 of pay matrix
5.	Clerk (Canteen)	Two (2)	UR-2	Level 2 of pay matrix

The committee was informed about the details of vacancies for the panel year 2019 as detailed above. The following are the existing Recruitment Rules (Notified RRs & RRs approved by the president & ratified by GB/IB, JIPMER) for filling up the above mentioned posts:

1.	Senior Nursing Officer (Notified RR)	<ul style="list-style-type: none"> ➤ 100% by Promotion. ➤ Promotion from Staff Nurses with five years regular service in the grade
2.	Driver (Grade-I) (Notified RR)	<ul style="list-style-type: none"> ➤ By promotion. ➤ Promotion: From amongst Drivers (Grade-II) with 6 years regular service in the grade or with combined service of 15 years in Driver (Grade-II) and Driver (Ordinary Grade), subject to passing of trade test, the syllabus for which shall be as follows; <ul style="list-style-type: none"> 1. Must be able to read English numbers and figures. 2. Must have a thorough knowledge of traffic regulations. 3. Must have good knowledge of petrol and Diesel Engine working and be able to locate faults and rectify minor running defects. 4. Must be able to clear carburettor, plug etc.
3	Social Service Officer (RR approved by the President, JIPMER)	<ul style="list-style-type: none"> ➤ By Promotion. ➤ Promotion from Medical Social Worker/Medical Social Worker cum Tutor/Psychiatric Social Worker cum Tutor/Family Welfare Extension Educator with five years regular service in the grade
4	Assistant Halwai-cum-Cook (RR approved by the President, JIPMER)	<ul style="list-style-type: none"> ➤ 100% by promotion failing which by Direct Recruitment. ➤ Canteen Attendant with at least 3 years regular service in the PB-1 of Rs.1800/- Grade Pay. <p>A Trade test shall be got conducted by the Departmental Committee with reference to the cooking including maintenance of hygiene etc.</p>
5	Clerk (Canteen) (RR approved by the President, JIPMER)	<ul style="list-style-type: none"> ➤ 100% by promotion failing which by Direct Recruitment ➤ Canteen Attendant with at least 3 years regular service in the PB-1 of Rs.1800/- Grade Pay <p>A two week training on Organizational Behavior, Communication Skill and Accounting Practices shall be desirable for the Canteen Attendants for promotion to the post of Clerk from ISTM or any other Institute recognized by Govt. of India or State</p>

The Committee perused the service records, seniority list, ACRs/APARs/General Assessment Reports (2013-14 to 2017-18) in respect of all the officials placed before the DPC for the above mentioned posts and also perused the willingness received from the Canteen Attendants for the post of Clerk (Canteen) and results of the trade test for the post of Driver Gr.I & Assistant Halwai-cum-Cook.

The DPC noted that no vigilance or disciplinary cases are pending or contemplated against the officials whose names are under consideration for promotion to the said posts on regular basis.

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Based on the above assessments and as per recruitment rules to the posts, the DPC recommended the following officials in the panel for promotion on regular basis to their respective posts w.e.f the date of DPC i.e on 11.10.2019 for current available vacancy as detailed below: -

Name of the post <i>Recommended for Promotion</i>	No. of Posts & Roster Points	Name of the officials recommended for promotion for the panel year 2019 (Shri/Smt./Miss)
Senior Nursing Officer	34 UR-10+3* SC-1 ST-20	1. Mala.V, Nursing Officer
		2. Krishnaveni. R, Nursing Officer
		3. Dhanalakshmi. N, Nursing Officer
		4. Chandrakala Balaji , Nursing Officer
		5 Melven. E , Nursing Officer.
		6. JessyElias, Nursing Officer
		7. Mary Lavanya. M, Nursing Officer
		8. Angeline Devakirubai. K, Nursing Officer
		9. Margarete Elsy, Nursing Officer
		10. Ruthhannah. M, Nursing Officer
		11.Krishnamurthy. J, Nursing Officer*
		12. Roseline Ruth. A, Nursing Officer*
		13. Jayanthi. R, Nursing Officer*
		14. Tamilarasi.G, Nursing Officer – Under SC Category
		20 (Twenty) posts under ST category could not be recommended by the DPC as there is no ST candidates available even in the extended zone of consideration for ST candidates
Driver (Grade-I)	2 UR-1 ST-1	R. Selvam, Driver Gr.II 1 (One) post under ST category could not be recommended by the DPC as there is no ST candidates available in the feeder cadre as per RR.
Social Service Officer	1	1. Stalin Sundara Raj. P, Medical Social Worker
Clerk (Canteen)	2 UR-2	1. Sathiyaseelan. S, Canteen Attendant
		2. Sanjeevi. N, Canteen Attendant

*Anticipated vacancy for the post of Senior Nursing Officer at Sl.No 11&12 will be promoted on 01.11.2019 and Sl.No. 13 will be promoted on 01.12.2019.

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Name of the post <i>Recommended for promotion for</i>	No. of Posts & Roster Points	Name of the officials recommended for promotion for the panel year 2019 (Shri/Smt./Miss)
Assistant Halwai-cum-Cook	1	Dakshnamoorthy. D. Canteen Attendant.

D. Gladwin
11/10/19
Dr. V. Gladwin,
Addl. Prof. of Anatomy
Member (Minority)

S. Vinod Kumar
11/10/19
Dr. S. Vinod Kumar,
Prof. (Sr. Scale) of Pulmonary
Medicine
Member (SC/ST)

V.S. Senthil Kumar
Dr. V. S. Senthil Kumar, IFS,
Deputy Director (Admn.),
Member Secretary.

Zachariah Bobby
11/10/19
Dr. Zachariah Bobby,
Professor of Biochemistry
Member.

Absent
Dr. Debdatta Basu,
Prof. (Sr. Scale) of Pathology,
Member.

Ashok Shankar Badhe
11/10/2019
Dr. Ashok Shankar Badhe,
Medical Superintendent
Chairman

The minutes of DPC meeting is submitted for approval of the Director JIPMER.

Director
12/11/19
निदेशक
DIRECTOR
जिपमेर / JIPMER
पण्डिचेरी / Pondicherry-605 006