

**ADVERTISEMENT FOR THE CONTRACTUAL POST OF CLINICAL TRIAL COORDINATOR FOR A  
SPONSORED TRIAL IN DEPARTMENT OF SURGERY, JIPMER, PUDUCHERRY**

Applications are invited by **Dr. Suresh Kumar, Additional Professor, Department of Surgery,** Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Pondicherry from candidates fulfilling the following eligibility conditions to work as "**Clinical Trial Coordinator**" on contract basis.

**1. Clinical trial coordinator- 1 post**

Selected candidates will be engaged on a contract basis for a period of **6 months** (extendable to a maximum of 1 year) for a project on "**Absorbable Hemostat**"

Interested and eligible candidates may email their scanned application form with CV and supporting documents as one pdf to the E- mail ID: [drsureshkumar08@yahoo.com](mailto:drsureshkumar08@yahoo.com). PDF file should be named as: "**Candidate name – HEMO study**".

Last date for sending applications and CV by email is **30.11.2021 till 4.30 PM.**

**Note: Applications deviating the specified format will be strictly rejected. Please refer the attached format and make your applications accordingly. Applications routed through any external agency will NOT be accepted**

The shortlisted candidates will receive an email regarding the details of date and venue of selection process. Selection will be based on written test and interview.

**Eligibility Criteria:**

**A. Essential :**

- Graduate in Health sciences (proof to be submitted)

**B. Desirable:**

- Prior training in clinical trials / Pharmaceutical sponsored clinical trials
- GCP training (if available, to submit certificate)

**C. Contractual Remuneration:** Rs. 10,000/- per month (consolidated)

**D. Maximum Age Limit:** 35 years

**E. Selection criteria:** After evaluation of the application form for completeness, the selected candidates will be intimated about the date of selection through email. A written exam (multiple choice questions based) will be conducted followed by an interview on notified date.

**Terms and Conditions:**

1. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
2. The current recruitment will be for 6 months and contract will be renewed depending on the performance of candidate. The total duration of the project at this point is for 3 years.
3. Qualification and experience should be in relevant discipline/field and from an Institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
4. Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of the Principal Investigator in consultation with the interview panel, if required.
5. The posts are purely on contract basis for an external sponsored project, and no claim for any regular post in JIPMER shall be entertained.
6. Valid email id and mobile number of the candidate to be provided in the application form which is compulsory.
7. Consolidated salary of the post is exclusive of 18% GST. No other allowance/facilities other than consolidated salary shall be extended.
8. Decision of the principal investigator will be final.
9. No TA/DA will be paid for the interview.
10. Canvassing of any kind will lead to disqualification.
11. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
12. Only shortlisted candidates will be called for Interview.
13. Incomplete applications will be summarily rejected without assigning any reasons thereof.

# Application for the Post of Clinical Trial Coordinator for “Absorbable Hemostat study”

(Print in A4m size paper and fill in with Block Letters)

1. Name of the Applicant:

2. Father's Name:

3. Gender (*Male/Female/Transgender*):

4. Date of Birth (dd/mm/yyyy):

5. Marital Status (Married/Unmarried):

6. Age (as on 30<sup>th</sup> November 2021):

7. Nationality:

8. Address for Communication:

9. Permanent Address:

10. Mobile no:

Alternative no (if any)

11. Email ID:

Alternative Email ID (If any):

12. Have you ever been convicted by a court of law or is there any criminal case / disciplinary action/ vigilance enquiry pending against you?

If so, specify: \_\_\_\_\_

Affix your recent  
Passport size  
photo (*Do not  
staple*)

13. Research Experience:

14. Educational Qualifications: (*Enclose self-attested photocopies*)

	<b>Educational Qualification (from SSLC/ /Matriculation)</b>	<b>Board/University</b>	<b>Year of Passing</b>	<b>% Marks</b>	<b>Subjects</b>
1	Tenth Equivalent				
2	Higher Secondary				
3	Degree				
4	Post-graduation				
5	Other qualifications				
6					
7					
8					

**15. Details of Previous Employment (if any):** *(Pls attach PDFs of proof of work)*

	<b>Employer</b>	<b>Designation</b>	<b>From (date)</b>	<b>To (date)</b>	<b>Duration (yrs, months, days)</b>	<b>Nature of Work</b>
<b>1</b>			-			
<b>2</b>						
<b>3</b>						
<b>4</b>						
<b>5</b>						
<b>6</b>						

**16** Please describe in less than 500 words about your experience in planning and conducting research projects and their outcomes

**17. Any other relevant information:**

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**18. Please provide contact information/email land telephone number of your previous employer whom we can contact regarding your previous/ current work.**

(Please intimate your previous employer(s) that they may be receiving calls from us regarding this)

I accept enquiries about my previous work with my earlier employer(s) Yes/No\_ . . . . .

**Contact information of previous employer(s)**

Name	Designation	Company / Organization Name	Phone	Email ID

**Check List: (Please tick as proof of enclosures) All Certificates must be attested and be attached in the following order:**

(i) **Proof of Indian nationality** (*copy of Aadhar/voter Id/ passport /driving license*)

(ii) **Certificate in support of age (Tenth equivalent/High School Certificate)**

**Degree/ Diploma**.....

(iii) **Experience Certificate**.....

(iv) **Any others (if any)**... ..

**Declaration by the Applicant**

*Application/or the post of **Clinical Trial Coordinator***

*For **HEMO** study.*

*Print in A4 size paper and fill in with Block Letters with BLUE PEN*

I,.....wish to apply for the above post and hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligible and detected before or after Exam/Interview, I hereby convey my consent for cancellation of my candidature. Further, I declare that I have gone through all the terms and conditions of the appointment. I will abide by the same and I will not claim any regularization.

**Place:**

**Date:**

**NAME (in block letter) :**

**Signature of the Applicant :**