जवाहरलाल स्नातकोत्तर आयुर्विज्ञान शिक्षा एवं अनुसंधान संस्थान
JAWAHARLAL INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
(An Institution of National Importance under Ministry of Health & Family welfare)
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ESTATE SECTION

No. ECM.2(15)/2012 Dated : 20 NOV 2017

CIRCULAR

Sub:- Preparation of Priority list for allotment of JIPMER quarters during the year 2018 —Regarding.

Ref:- (a) Estate Section circular No. ECM.2(15)/2012 dated 12th December 2013
(b) Estate Section circular No. ECM.2(15)/2012 dated 10th December 2014
(c) Estate Section circular No. ECM.2(15)/2012 dated 03rd December 2015
(d) Estate Section circular No. ECM.2(15)/2012 dated 01st December 2016

It is informed that it was decided by the Competent Authority vide our circular cited above to prepare the priority list once in a year for allotment of quarters. Accordingly, fresh priority list for the year 2018 is required to be prepared for allotment of quarters to Staff members during the year 2018 as the present priority list for the year 2017 is valid only upto 31-12-2017. Hence, Staff members who seek allotment of a residence are requested to submit the application to the Estate Section through their respective department for consideration of allotment of quarters as per priority on or before 20-12-2017.

After receipt of applications, the priority list for allotment of quarters will be prepared from amongst staff members those who have submitted the applications based on the Govt. guidelines. On the basis of this priority list, allotment of quarters to eligible persons will be made for the ensuing calendar year i.e. 2018. Thus priority list prepared will be valid for one year and no application will be entertained during the intervening period of allotment year except, in fresh appointment cases. i.e. those employees who are applying for first time after joining JIPMER service.

It is further informed that all eligible employees seeking allotment of JIPMER residential accommodation are required to apply in the prescribed form. All applications received within time, shall be consolidated category-wise in separate list to determine priority. The consolidated priority list so prepared shall be published by the Estate Section and any representation in that respect received within 15 days of the publication of the list shall be decided by the House Allotment Committee and if necessary the same will be incorporated/corrected in the priority list. This shall constitute a standard priority list for the purpose of house allotment during calendar year 2018 and the same will be made available in website of our Institute. Applications received after the prescribed date shall not be considered for preparation of priority list.

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The application forms are available in Estate Section and JIPMER web site, the interested staff members may apply after collecting the forms during working hours from Estate Section.

JIPMER Institute is mutatis mutandis following the guidelines issued and amended from time to time by Govt. of India, Ministry of Urban Development, Directorate of Estates, Nirman Bhavan, New Delhi for allotment of Government quarters. The comprehensive guidelines are available in FR & SR, Part I (General Rules) under the chapter of Govt. Residence Allotment Rules. However, for the sake of convenience for staff members, the gist of guidelines for allotment of JIPMER quarters are narrated in Appendix 'A' to this circular for information and guidance, please.

All HODs/OICs of the Departments/Sections are requested to kindly disseminate the contents of this circular to the benefit of their staff members. No representations will be entertained from the staff members on the grounds that they have not seen the circular or were on leave. away on temporary duty, unaware of the rules and etc.

DEPUTY DIRECTOR (ADMIN)

उप-निदेशक (प्रशासन)
Deputy Director (Admn.)
जिपमेर / JIPMER

To

1. All Departments/Sections/Units/Nursing Supdt./Nursing College/Hostels for Circulation among the Staff members.

Copy to :-

1. PS to Director/MS/Dean/PC
2. Faculty (Admn.)/Faculty (Finance)/ DD (A)/SAO/F&CAO/AO/LO/ACO/EM
3. All Notice Boards