

1.	Name of Post	CANTEEN ATTENDANT
2.	No. of Post	11* (2014) *Subject to variation dependant on workload
3.	Classification	General Central Service (Group 'C') Non-Gazetted, Non-Ministerial.
4.	Pay Band and Grade Pay	PB-1, Rs. 5200 - 20,200 + Grade Pay Rs. 1800/-
5.	Whether Selection Post or Non-selection Post	Not Applicable.
6.	Age limit for Direct Recruits	18-25 years, relaxable of age limit to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen, Other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time. Note: The crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit names. In case post is advertised in Employment Newspaper/Newspaper the crucial date for determining the age limit shall be last date up to which applications have been called for.
7.	Educational and other qualifications required for direct recruits	1. Matriculation or equivalent and 2. Diploma / Certificate in food and catering technology from government recognized Institution.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not Applicable.
9.	Period of probation, if any	Two years
10.	Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of vacancies to be filled by various methods	Direct recruitment.
11.	In case of recruitment by promotion/ deputation, grades from which promotion/deputation to be made	Not Applicable

12.	If a Departmental Promotion Committee exists, what is the composition?	Group C DPC consisting of 1. Medical Supdt. – Chairperson 2. Sr. Professor – Member 3. DDA/Senior AO – Member
13.	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment.	Not Applicable.

Earlier designated as Tea/Coffee Maker, Bearer and Wash Boy.

JIPMER
PUDUCHERRY-6

No.Esst.IV.12(18)/2010

Dated:

NOTE TO PRESIDENT

Sub: Amendment / Framing of RR for the post of Canteen Attendant -approval-request- Reg.

The Proposal for Amendment / Framing of RR for the post of Canteen Attendant is submitted herewith for perusal and approval please.

- (i) Name of the post : Canteen Attendant
- Sanctioned Strength / No. of Posts: 11
- Pay Band & Grade Pay : PB1 Rs.5200 -20200 +GP Rs.1800/-
- Method of Recruitment : Direct Recruitment.

DIRECT RECRUITS

- 1. Matriculation or equivalent and**
- 2. Diploma / Certificate in food and catering technology from government recognized Institution.**

The above mentioned RR has been amended/framed which was approved by the President on 16.05.2014. As the essential qualification for Multi-Tasking Staff is matriculation or equivalent with technical qualification we would like to bring in the same for the post of Canteen Attendant with Diploma/ Certificate in food and catering technology as this post is feeder cadre for the posts of Cook, Asst Halwai and Halwai . Hence the RR amended as per DoPT Guidelines need to be revised by incorporating additional qualifications in the light of the same.

The President, JIPMER in the capacity of Chairman, G.B. & I.B of the Institute and being the competent authority for approving the Recruitment Rules, as per Clause. No.7(2) of the JIPMER Acts, Rules & Regulations 2008, the above RRs are submitted for the approval of the President, JIPMER and afterwards these will be submitted for ratification by the Governing Body & Institute Body sending them for notification in the Gazette of India or submitted before the I.B and G.B along with other Recruitment Rules .

A.O(HR)

DDA(Admin)

Faculty (Admin)

DIRECTOR

PRESIDENT, JIPMER.