

Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER)
(An Institution of National Importance under Ministry of Health & Family Welfare, Government of India)

CIRCULAR

Dated: 11th November 2014

Sub: Submission of dissertations by First year Postdoctoral (DM/MCh) / Fellowship / MPH students for approval from the Institute Ethics Committee (Human Studies)- Reg.

The Heads of Departments concerned, who are conducting Postdoctoral Degree [DM/MCh/ Fellowship courses / MPH] are informed that the postdoctoral students / fellows admitted to their Departments, will have to submit the PGRMC approved dissertations in the prescribed proforma (available on website- <http://jipmer.edu.in/research/research-committees/postgraduate-research/>) for approval by Institute Ethics Committee (Human Studies) as per the instructions given below.

1. **Six** hard copies of the research proposals and a soft copy of the proposal in CD are required to be sent to Dr. TK Dutta, Professor & Head, Dept. of Clinical Hematology & Member-Secretary, Institute Ethics Committee at Institute Ethics Committee office (Room no 101), First floor, Administrative block, JIPMER.
2. The proposals to be submitted for consideration by JIPMER **Institute Ethics Sub-Committee** should fulfil the following criteria:
 - i. Proposals involving instructional techniques, curricula or class room management methods.
 - ii. Minor modifications of proposals already approved by full review Institute Ethics Committee (IEC).
 - iii. Proposals involving clinical materials that have been collected for non-research or clinical purposes (i.e. patient care records and specimens).
 - iv. Proposals involving emergency outbreaks and disasters for pilot study if IEC full review is not possible.
 - v. Proposals **NOT** involving therapeutic, diagnostic, prophylactic and screening interventions.
 - vi. Proposals **NOT** involving vulnerable and special groups.

Candidates whose project does not fulfill the criteria for consideration by subcommittee are requested to submit **Fourteen** hard copies of the research proposals and a soft copy of the proposal in CD to Dr. TK Dutta, Professor & Head, Dept. of Clinical Hematology & Member-Secretary, Institute Ethics Committee at Institute Ethics Committee office (Room no 101), First floor, Administrative block, JIPMER for consideration in the full committee review.

The hard copies should be typed using both sides of A4 size paper, in 11 font size with 1.5 spacing. Research proposals deviating from the format will not be accepted. No subsequent modification will be accepted. Candidates and their Guides are requested to ensure that consent forms in both English and Tamil are in concurrence.

The last date of submission to reach the office of undersigned for consideration in November IEC meeting is on or before 17-11-14. The date and venue for subcommittee and main committee meetings will be announced later.

The circular is being issued with the approval of Dean (Research), JIPMER.

Dr. T K Dutta
Member Secretary
Institute Ethics Committee (Human Studies)

To:

- All the Heads of the Departments- with a request to bring the same to the knowledge of all the first year Post doctoral students (DM/MCh), Fellowship & MPH students.

Copy to:

- Director/Medical Superintendent, JIPMER for information
- Dean, Research & IEC Vice-Chairman for information
- Dean, Academics for information