



Department of Obstetrics and Gynecology

Advt. No: JIPOG/NPAC/2025/1

Date: 29.05.2025

**Advertisement for Recruitment to Project Posts (on Contract)**

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post (number)	Project Technical Support III - Research Assistant
Number of Posts	One (01)
Essential Qualification	<ul style="list-style-type: none"><li>Three years of a graduate degree from a recognized university related to public health or computer science with three years experience in the relevant subject/field/research, with a <b>minimum of 12 months of experience in research/ projects involving pregnant women or on maternal health.</b></li><li>(OR)</li><li>Master's Degree in Public Health/ Epidemiology/ Computer science, with experience in research related to maternal health</li></ul>
Desirable Experience	<ul style="list-style-type: none"><li>Knowledge of the use of computer software for qualitative &amp; quantitative data analysis, data collection, documentation, data entry, data cleaning, analysis and data, transcription</li></ul>
Maximum Age Limit	<ul style="list-style-type: none"><li>Not exceeding 35 years (as of the last date of receipt of the application)</li></ul>
Likely duration	6 Months, extendable up to June 2026.
Salary	Rs. 28000+ 18% HRA per month (no other allowances are payable)
Project title	Development, Implementation And Evaluation Of Protocolized Cardio-Obstetric Care In Improving Maternal Cardiac, Obstetric And Fetal Outcomes Of Pregnant Women With Heart Diseases In INDIA" Study ( <b>NPAC India Study</b> )
Funding Agency	ICMR
Project investigator (PI)	Dr Anish Keepanasseril
PI's department	Obstetrics and Gynecology

**Nature of work/responsibilities and expectations:** Project Technical Support III (Research Assistant)

- To recruit, consent, and interview volunteering patients to collect data for the study
- Assist the PI in organizing follow-up visits of the participants.
- To coordinate data entry and management in the prescribed software.
- To prepare and coordinate in the survey as part of the project and compile the report
- To liaise with investigators from other clinical sites and attend project coordination meetings, as and when necessary
- The candidate must be willing to undertake other responsibilities as may be assigned from time to time by the PI



## JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

Eligible and interested candidates may email the filled application form (attached), along with a CV and supporting documents (scanned in one PDF), to the Email ID [jip.npacindia@gmail.com](mailto:jip.npacindia@gmail.com)

### Notes:

1. Applications not in the prescribed format (**online summary in Google form and full application in PDF**) will not be processed or accepted.
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: ***"Candidate name\_Post-name\_year\_application"***. e.g. ***"James\_PTSIII\_2024\_application"***.
4. All should submit the application summary, and contact details in the Google form.  
Link : <https://forms.gle/61eKm9enCFwvdb82A>
5. **The last date for sending complete applications by email up to 5 pm on 17.06.2025.**

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

### EVALUATION CRITERIA:

- After evaluating the application form, **the recruitment process will be based on interviews** (Approximate Topics covered: Maternal health, biostatistics, clinical research designs, and analysis).
- **A Written test will be considered in case of more than 10 applications for the post.** The areas covered in the test will be Maternal health, *biostatistics, clinical research designs and analysis.*)

### TERMS AND CONDITIONS:

1. This position is purely on a contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at the discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification.*
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. ***Valid email ID and mobile number are compulsory.***
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submitting wrong or false information at any stage during the selection process or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. The decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.



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10. Incomplete applications, and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with a CV alone and without the prescribed form and certificates will be rejected.*
11. **Further communication of the selected candidate will be through E-mail Only**

Interviews for the post may be conducted in person or via videoconferencing at the discretion of the Principal Investigator. In the latter case, the individual candidate will be responsible for ensuring access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection.

The tentative Date and time of the interview/ written test **will be 20<sup>th</sup> June, 2025 (further details will be intimated through the mail for the shortlisted candidates)**

**The selected candidates are advised to join on or before 1<sup>st</sup> July, 2025.**