जवाहरलाल विज्ञान शिक्षा एवं अनुसंधान संस्थान
JAWAHARLAL INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
(An Institution of National Importance under Ministry of Health & Family welfare)
Government of India
धन्वंतरि नगर , / Dhanwantari Nagar, Puducherry- 605 006
Website: www.jipmer.edu.in Phone: 0413-2296022 Fax: 0413-2272067-2272735

No.JIP/Admin.I/Fire Safety/1(16)/2017 Date: 23.05.2018

ENGAGEMENT OF ASSISTANT FIRE SAFETY OFFICER

ON CONTRACT BASIS

Jawaharlal Institute Of Post Graduate Medical Education & Research (JIPMER) invites applications for engagement as **ASSISTANT FIRE SAFETY OFFICER** on CONTRACT BASIS in the JIPMER. The experience, consolidated salary and other details are as under:-

	Name of Post	**ASSISTANT FIRE SAFETY OFFICER**		
1	**No. of vacancies**	**01**		
2	**ELIGIBILITY CRITREIA**	(1) B-Tech in Mechanical or Chemical or civil or electrical / B.Sc in Physcis or chemistry from a govt. recognized institute (2) Fire safety diploma or certificate course from a govt. recognized institute **both (1) & (2) are essential**	Minimum 3 years' experience in the field of fire-safety	Max Upto 40 years
		Or		
		(1) Retired Fire Officer or equivalent from Pondicherry Fire Services/State/Central Industrial Security Force/PSU etc **With** a Bachelor's Degree from a Govt. recognized institute **&** (2) Should have completed Fire Safety Diploma or Certificate course from a Govt. recognized institute. **both (1) & (2) are essential**	Minimum of 2 years' experience in the same cadre as an officer	Max Upto 65 years
3	**Consolidated salary**	**Rs 15,000/- per month**		
4	**Period of engagement**	**One year**		

Job Description in brief:

The appointee should be aware of the procedures for handling fire-fighting equipment, fire cylinders, fire-fighting installations in JIPMER. The job involves designing of the Institute's emergency action plans and evacuation procedures based on physical inspection of potentially sensitive areas in JIPMER to meet all the statutory requirements regarding fire safety, Ensuring that all fire-fighting equipment, fire cylinders, fire-fighting installations in JIPMER are maintained to meet the statutory requirements of fire safety, Undertaking preventive inspection and maintenance measures to avoid fires, Execution of emergency procedures during fires, Maintaining updated Emergency Contact Numbers (fire stations), Overseeing/arranging conduct of training courses for employees in the Fire department of the Institute, conducting audit, Disseminating information to staff & public making them aware of fire safety measures, equipments and Do's & Don'ts

The applications may be sent to "**The Director, Jawaharlal Institute Of Post Graduate Medical Education & Research, Dhanwantari Nagar, Puducherry- 605006- INDIA** so as to reach by **20.06.2018** The terms & condition and format of application is as follows:

Terms & Conditions

i) **Tenure:** The appointment is purely on contract basis for a period of one year. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in the Institute OR for continued contractual appointment which may be renewed or terminated on the basis of satisfactory performance and conduct.

ii) **Remuneration:** The contract will entitle the contractual appointee to a consolidated remuneration of **Rs.15,000**/- (Rupee fifteen Thousand only) per month. The contractual appointee will not be entitled to any other allowances, financial benefits or concessions as admissible to Institute employees.

iii) **Expiry of contract:** The contract will automatically expire on completion of one year until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time, without any notice.

iv) **Leave:** The leave entitlement of the appointee shall be governed as per institution norms

v) **Accommodation:** No hostel or any other accommodation will be provided by the Institute.

vi) The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.

vii) The prescribed qualifications/experience is minimum and mere possessing the same does not entitle any candidate for selection.

viii) Upper age limit as on the last date of receipt of application in JIPMER for the said post.

ix) This contractual appointment is whole time and private practice of any kind is prohibited.

x) He/She can be posted at any place in the Institute including JIPMER KARAIKAL

xi) He/ She should also note that he/she will have to conform to the rules of discipline and conduct as applicable to the Institute employees.

xii) No travelling or other allowances will be paid to the candidate for joining the post.

xiii) The candidate should not have been convicted by any Court of Law.

xiv) Canvassing in any form will render the candidate disqualified for the post.

xv) If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he/ she will be liable to be removed from service and such action as the appointing authority may deem fit.

xvi) The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard.

xvii) **Mode of Selection:** The selection of candidates will be made through interview from the short listed applications received in response to the advertisement.

DEPUTY DIRECTOR (ADMN)
JIPMER

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APPLICATION FOR ENGAGEMENT OF ASSISTANT FIRE SAFETY OFFICER ON CONTRACT BASIS

1.	Full name of the applicant (in Block Letters)			Space for affixing Passport size Photo Self-attested	
2.	Father/Husband's name				
3.	Date of Birth (as on last date of receipt of application)				
4.	Nationality				
5.	Mobile No & E-mail ID				
6.	Contact address				
7.	Designation at the time of superannuation (Applicable only for Retired Officer)				
8.	**Educational Qualification* (Attach self attested copies of certificates/documents)**	**Degree/Diploma / PG Diploma/**	**University/Board**	**Year of Passing**	**Class/Grade Rank**
a)					
b)					
c)					
d)					
e)					
9.	**Details of experience***	**Period**		**Duties/responsibilities performed/ held**	
		From	**To**		

10.	Any other factor/information which applicant would like to bring into account in support of his/her application	

* - If space is not sufficient, separate sheet may be attached.

DECLARATION

I hereby declare that the information and particulars given by me in this form are true and correct. I also note that if any of the above statements are found to be incorrect or false or if any material information or particulars has been found to be suppressed or omitted, Institute has the right to terminate the contract without any notice. I have read this document and ready to accept all the terms and conditions for engagement of Consultant.

Place:

Date : (Signature of the Applicant)