



सत्यमेव जयते



## CIRCULAR

No. JIP/IECIS-7/CR.1/0824

Dated: 28/08/2024

### **Sub: Online application for submission of proposals to Seventh Institutional Ethics Committee Interventional Studies Meeting for the month of October 2024-Reg.**

Faculty, PhD scholar, P.G. and U.G. Students are invited to submit research proposals approved by JSAC/PGRMC/SCTRC/GJ-STRAUS for approval by Institutional Ethics Committee – Interventional studies in the prescribed proforma available on website.

1. The Principal Investigators / Student Researchers are required to send the **soft copies (in one pdf. file)** of entire set of the hard copies mentioned in point no. 2 and **the word document file of entire proposal to mail id: [iechumanstudies@jipmer.edu.in](mailto:iechumanstudies@jipmer.edu.in)**, with subject of mail: **“Submission of Initial / Revised / Amendment Proposal by <<Name of Principal Investigator/Student Researcher>> for Seventh Institutional Ethics Committee - Interventional Studies Meeting in October 2024 – Reg.”**
2. **One original hard copy** of the following documents is required to be submitted to Member-Secretary, Institutional Ethics Committee – Interventional studies (IEC-IS) at Institute Ethics Committee office, First floor, Administrative block, JIPMER.
  - a) Covering letter (Forwarded by Guide & HoD)
  - b) JSAC/ UGRMC/PGRMC certificate
  - c) GCP certificate of student & guide
  - d) Original signed research proposal (JSAC ver. October 2020) / PGRMC proposal dated 15.11.2020)
  - e) Printout of the online IEC application
  - f) Signed Original Declaration form
  - g) Informed Consent Documents (PIS, Consent forms, Assent form etc.)
  - h) Data collection proformas, Questionnaire etc.
  - i) CV of PI / Co-PI (s) / Guide & Co-Guide (s)
  - j) Any other documents**(PIs / Students are requested to attach the documents in the above given order i.e. a to j)**
3. The hard copy should be typed using **both sides** of A4 size paper, in 12 font size with 1.5 spacing and page numbering.
4. The last date for submission of proposals to reach the office of the undersigned for consideration of approval by Institutional Ethics Committee – Interventional studies for the month of October 2024 would be on or before **14/09/2024 (Saturday) by 12.00 PM**. Proposals submitted before the last date will be taken up for discussion in IEC Interventional committee meeting scheduled to be held **tentatively on first week of October 2024**.

Dr. Sandhya S.,  
Member Secretary  
Institutional Ethics Committee  
Interventional Studies, JIPMER

#### To:

- All Heads of the Departments - with a request to bring the same to the knowledge of the faculty and residents of their departments.
- Director, JIPMER for information
- Dean (Research) and Dean (Academics) for information