



CIRCULAR

No. JIP/IECIS-2/CR.1/0226

Dated: 07/02/2026

Sub: Call for submission of proposals to 2nd IEC-Interventional Studies 2026 Meeting, to be tentatively held on First/Second week of March-2026 at Board Room, III Floor, Administrative Block, JIPMER, Puducherry 06 – last date of submission is 23-02-2026 (04:00 PM)-Reg.

Faculty, PhD scholar, P.G. and U.G. Students are invited to submit research proposals approved by JSAC/PGRMC/SCTRC/GJ-STRAUS for approval by Institutional Ethics Committee – Interventional studies in the prescribed proforma available on website.

1. The Principal Investigators / Student Researchers are required to send an e-mail (with Mail Subject & two attachments as mentioned below as mandated) to iechumanstudies@jipmer.edu.in, ja5415@jipmer.ac.in, agilan.mahes@gmail.com, with Appropriate Subject such as: “Submission of Initial / Revised (Minor /Major Modifications) proposal / Amendment / SAE / Other Type Notifications w.r.t. <<Proposal No. (only if applicable)>> by <<Name of Principal Investigator>> for 2nd IEC-IS 2026 meeting tentatively on First/Second week of March-2026 ” and two attachments:
 - One Portable Document File (“.pdf format”) which contains the complete scanned copy of the covering letter and entire research proposal (with all required signatures) and
 - One Microsoft Word File (“.docx format”) of covering letter and entire research proposal (editable document without any signature) have to be sent.
2. One original hard copy of the following documents is required to be submitted to Member-Secretary, Institutional Ethics Committee – Interventional studies (IEC-IS) at Office of Dean (Research), First floor, Administrative block, JIPMER:
 - a) Covering letter (Forwarded by Guide & HoD) with tabulation of list of documents submitted;
 - b) JSAC/ UGRMC/PGRMC certificate;
 - c) GCP certificate of student & guide;
 - d) Original signed research proposal (JSAC ver. October 2020) / PGRMC proposal dated 15.11.2020);
 - e) Signed Original Declaration form;
 - f) Informed Consent Documents (PIS, Consent forms, Assent form etc;
 - g) Data collection proformas, Questionnaire etc;
 - h) CV of PI / Co-PI (s) / Guide & Co-Guide (s);
 - i) Any other documents (relevant to the proposal submitted).(PIs / Student Researchers are requested to attach the documents in the above given order i.e. a to i)
3. The hard copy should be typed using both sides of A4 size paper, in 12 font size with 1.5 spacing and page numbering.
4. The last date for the above said submission of proposal (both hard copies and soft copies) is 23-02-2026 (04:00 PM)-, please note that the proposals submitted beyond the said last date will be taken up only for the next meeting.
5. It is mandatory to submit both Hard Copies and Soft copies, as mentioned in the above point nos. 3, 4 and 5, through proper channel to the Office of Dean (Research), Room No. 106, I Floor, Administrative Block, JIPMER, on or before the said last date, failing which the proposal will not be considered for the upcoming meeting.

S. S. - HS
Dr. Sandhiya S, 09/02/26
Member-Secretary,

IEC– Interventional Studies, JIPMER
CDSO Reg. No. ECR/342/Inst/PY/2013/RR-110

MEMBER SECRETARY
INSTITUTIONAL ETHICS COMMITTEE
JIPMER, PUDUCHERRY

To:

- The Officer-in-charge, AIS Unit – To publish in both Internal Website and Official General Website under “Research Circular” Tab, and send this circular in “Portable Document Format” (.pdf) as attachment in e-mails of JIPMER Faculty, Residents, Students, etc...
- All Heads of the Departments - with a request to bring the same to the knowledge of the faculty and residents of their departments.