



सत्यमेव जयते

जवाहरलाल सातकोत्तर आयुर्विज्ञान शिक्षा एवं अनुसंधान संस्थान
JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION & RESEARCH
 (स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान) भारत सरकार / GOVERNMENT OF INDIA
 (An institution of National Importance under Ministry of Health & Family Welfare)
 धनवंतरी नगर, पुडुचेरी / Dhanvantari Nagar, Puducherry – 605006
 Website: www.jipmer.edu.in

OFFICE OF THE DEAN (RESEARCH) – JIPMER SCIENTIFIC ADVISORY COMMITTEE
 Phone: 0413 – 2296106 e-mail: jsac.official@jipmer.ac.in



No. JIP/D(R)/JSAC-1/CR.1/1225

CIRCULAR

Date: 11-12-2025

Sub: Call for Submission of proposals to 1st JIPMER Scientific Advisory Committee meeting (JSAC) for the year 2026, tentatively to be held on the First/Second week of January 2026 – last date of submission is 20-12-2025 (11:30:00 AM) - Reg.

1. The First JIPMER Scientific Advisory Committee (JSAC) 2026 meeting will be held tentatively on **the First/Second week of January 2026 (date and venue will be updated soon)**.
2. Please use the combined format comprising Section - 1 (for JSAC), Section - 2 (for Intramural Research Fund Committee) and fill both Sections; the combined format (<https://jipmer.edu.in/research-proposal-format-jipmer-scientific-advisory-committee-jsac-and-intramural-research-fund>) is available on the JIPMER website under Research.
3. **One original hard copy of the research proposal with covering letter, forwarded by H.O.D., and one photocopy of the same with covering letter, through proper channel** (two copies in total) addressed to Dean (Research) have to be submitted, and the hard copy should be typed using both sides of A4 size paper, in 11 font size with 1.5 spacing and page numbering.
4. **One e-mail (with Subject & two attachments as mentioned below are mandatory) has to be sent to jsac.official@jipmer.ac.in, with Appropriate Subject** such as: **“Submission of Initial / Revised (Minor /Major Modifications) proposal / Amendment / Other Notifications w.r.t. <<Proposal No. (only if applicable)>> by <<Name of Principal Investigator>> for 1st JSAC 2026 meeting tentatively on First/Second week of January 2026”** and two attachments:
 - **One Portable Document File (“.pdf format”) which contains the complete scanned copy of the covering letter and entire research proposal (with all required signatures) and**
 - **One Microsoft Word File (“.docx format”) of covering letter and entire research proposal (editable document without any signature) have to be sent.**
5. The last date for the above said submission of proposal (both hard copies and soft copies) is **20-12-2025 (11:30:00 AM), please note that the proposals submitted beyond the said last date will be taken up only for the next meeting.**
6. **It is mandatory to submit both Hard Copies and Soft copies,** as mentioned in the above point nos. 3, 4 and 5, **through proper channel** to the Office of Dean (Research), Room No. 106, I Floor, Administrative Block, JIPMER, on or before the said last date, **failing which the proposal will not be considered for the above said meeting.**
7. There can be only one co-investigator from the same department to discourage gift Co-investigator ship, it applies to both the department of primary investigator and the department of collaborating investigator.
8. Research proposals deviating from the format will not be accepted. No subsequent modification of the proposals will be accepted.
9. **Only citing and listing of references as per ICMJE (International Committee of Medical Journal Editors) style will be accepted.**

Dr. Mahalakshmy T,
 Member Secretary,
 JSAC, JIPMER, Puducherry 06.

To,

1. All heads of the departments with a request to circulate among all faculty members
2. **The Officer-in-charge, AIS Unit – To publish in both Internal Website and Official General Website, and also send this circular as attachment in “.pdf format” through registered e-mail IDs of JIPMER Faculty, residents, students, research coordinators, staff of this institute, etc...**