



**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH,  
Pondicherry-605006**

**(Institute of National Importance under Ministry of Health & Family Welfare, Govt. of India)**

Dhanvantari Nagar, Puducherry 605 006.

***Postgraduate Research Monitoring Committee***

**Circular**

**JIP/ PGRMC/ 01/ 2017**

**Dated: 22<sup>nd</sup> February 2017**

Sub: PGRMC committee- Submission of dissertation proposal by First year Postgraduates (MD/MS)/ PGDPHM- **January 2017 session**), First year super specialty Postgraduates (DM/MCh/Post-Doctoral Fellow- **January 2017 session**), second year **M.Sc. (Medical Biochemistry)**, and **M.Sc (MLT) Students and MPH - Reg**

The Heads of Departments concerned, who are conducting Postgraduate Degree [MD/MS/ PGDPHM/ M.Sc (Medical biochemistry)/ M.Sc (MLT)]/super specialty Postgraduate Degree (DM/ MCh/Post-Doctoral Fellow)/MPH courses, are informed that the postgraduate degree students admitted to their Departments for First year Postgraduate Degree (MD/MS)/ PGDPHM and second year M.Sc (Medical Biochemistry), and M.Sc (MLT) / First year super specialty Postgraduate Degree (DM/ M.Ch/ Post-Doctoral Fellow)/MPH courses, will have to submit the dissertation proposal in the prescribed format( Integrated-form-for-PG-research-protocols-Version-2.0-dated-22nd-October-2016 )for approval by Postgraduate Research Monitoring Committee (PGRMC). Available at <http://jipmer.edu.in/research/research-committees/postgraduate-research/proformas>

If any postgraduate degree [MD/MS/ PGDPHM/M.Sc (Medical Biochemistry)/ M.Sc (MLT)]/ super specialty Postgraduate Degree (DM/MCh/Post-Doctoral Fellow)/MPH student has not got approval by previous PGRMC meeting or require modifications of their proposal, may also be directed to submit their proposal for consideration.

The Heads of Departments concerned are requested to send the dissertation proposals allotted to the Postgraduate students in the prescribed proforma well in advance so as to reach the office of undersigned **on or before 31<sup>st</sup> March 2017**.

As per the circular dated 06/05/16 issued by dean research, the protocols have to be submitted by 31st March and 30th September for students joining in the January and July sessions respectively. A grace period of 10 days will be considered under special circumstances with a penalty of Rs.10000. In case the student fails to submit within the grace period, he/she will allow to write the final exam six months after the regular date. (<http://jipmer.edu.in/wp-content/uploads/2016/03/Last-date-for-submission-PG-dissertation-proposal-Dean-research-office-circular.pdf>)

Basic guidelines for guides and co-guides for MD/MS/MSc/MCh/ D.M. etc. as approved by the Director is available on the JIPMER website.

### **Instructions for submission**

1. Please use the Integrated-form-for-PG-research-protocols-Version-2.0-dated-22nd-October-2016 .( <http://jipmer.edu.in/research/research-committees/postgraduate-research/proformas/>)
2. The protocol including covering letter, data collection proforma and questionnaires/annexures if any should be combined and sent as **single MS Word file**. PDF files and scanned copies of word files will not be accepted.
3. Name the word file as” subject, candidate’s name, thesis title”, in that order. For example, if you’re Dr. Kumar, from anatomy and your topic is” Inguinal canal anatomy”. Your file should be named as “Anatomy, Kumar, Inguinal canal anatomy”.
4. **Two hard copies to be submitted to the office of the PGMRC, desk number 8, Dean research office, Administrative Block.** (Font size 11 of Times New Roman, 1.5 spacing, printed back to back on A4 size paper with page numbering)
5. One soft copy of the proposal should be uploaded in JIPMER OPMS ,under committee code-select-PGRMC-Postgraduate Research Monitoring Committee-“Upload Project” and then “Submit Project”
6. One soft copy of the proposal should be **sent by e-mail** to ***submission.pgrmcjipmer@gmail.com***.
7. The subject(title) of your mail should be the same as your word document title. Mail the soft copy of your protocol as a **Single MS Word File Document** to the PGRMC submission email address.

***Please note that the integrated PGMRC/IEC form has been updated to “Integrated-form-for-PG-research-protocols-Version-2.0-dated-22nd-October-2016 “ from January 2017 session of PGRMC . Residents are requested to submit the proposal only using the version 2.0 and to avoid using the older versions.***

(For clarification regarding OPMS submission- contact Mr. Kundan/Mr.Pallapaa, in Dean Research Office-phone no. 6106 on JIPMER Intercom)

Thanking you,

Yours sincerely,

Vikram Kate

Member Secretary

Postgraduate Research Monitoring Committee

(PGRMC)

To:

All the Heads of the Departments- with a request to bring the same to the knowledge of all the first year P. G. Degree (MD/MS) & PGDPHM and second year M.Sc (Medical biochemistry)/ M.Sc (MLT)/ First year super specialty Postgraduate Degree (DM/MCh/Post-Doctoral Fellow) /MPH courses students.

Copy to:

1. Director, JIPMER for information
2. Medical Superintendent, JIPMER for information
3. Dean (Research), Chairman PGRMC for information and necessary action
4. Faculty Research for information and necessary action
5. Dean (Academics) for information