

**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL
EDUCATION AND RESEARCH
PUDUCHERRY – 605006**

OPEX COMMITTEE

File no.

Date:

Circular

JIPMER has decided to initiate the procurement of equipment under OPEX provision as defined in GFR (Chapter No. 1, Rule 2 (xxxii)). In this regard, OPEX committee was formed by the Director, JIPMER and draft rules for the same have been framed and approved by the Institution (Annexure 1).

OPEX committee, calls for proposals on behalf of the Director, JIPMER for services to be provided under this method where the supplier will place instruments / equipment in the institution, maintain them and provide consumables and charge on a per test basis. Manpower will be provided by the department. Individual Departments will need to have discussions with standard vendors who provide the equipment and reagents for these investigations to ensure the technical compliance and feasibility of these proposals. The proposals need to be submitted in the following format provided below. After preliminary screening of the proposals by the OPEX committee, approval will be obtained from the Director, JIPMER on finalizing the detailed specifications and further modalities of Purchase. The gist of the guidelines for OPEX model purchase are enlisted below,

1. To start with OPEX purchase is approved for existing investigations performed in the Institute. Detailed cost analysis indicating total number of investigations performed in a year, annual requirement of consumables in Indian rupees.
2. Annual budgetary requirement should be enclosed and the name of the investigation, method, technical details including method, standardization and calibration cost, cost of quality control must be included.
3. The contract period with the selected L1 vendor will be for a period of three years which can be extended by a maximum of one more year or till a fresh tender is finalized. At the end of every financial year, successful bidder must submit a Rate reasonable certificate and any reduction in cost per test must be applied to the Institute from subsequent financial year.
4. No assurance to the vendor on minimum guaranteed number of investigations in a financial year will be provided by the Institute. Bidders are free to ascertain the average work load for the Investigation from Department records.
5. The guiding principle is that OPEX model will not increase the cost per test of the investigation and the instrument is installed in the Institute on a reagent rental model at no additional cost.
6. The Purchase model is not applicable for any equipment which is purchased by the Institute within last 5 years.

Format for submitting proposals through OPEX Purchase model

1. Name of the equipment –
2. List of tests which will be carried out using the equipment –
3. Whether the tests are already offered by Department –
4. Date of installation of previous instrument with copy of Supply order –
5. Status of AMC/CAMC of the existing equipment –

Table 1

S. No	Existing equipment	New proposed equipment
1. Approximate Cost of equipment		
2. Estimated Cost Per Reportable Test based on consumables and expense on calibration and QA and excluding manpower and equipment AMC/CAMC costs (CPRT)		
3. AMC/CAMC Details		
4. Estimated annual number of tests		
5. Whether space and infrastructure (electricity, plumbing, AC and waste handling) are available		
6. Whether adequate manpower is available		

Check-list for sending proposal under OPEX model

S. No.	Criteria	Yes	No	Remark
	Is the detailed cost analysis indicating the advantage of procurement through OPEX rather than the current model of procurement of consumables submitted?			
	Are the investigations being currently available in the Department?			
	Whether the department has submitted the equipment details (supply order, warranty, AMC/CMC) on which existing investigations done?			

	Are the details of investigations provided? (No. of investigations performed annually, method and other technical details including quality control and calibration requirements)			
	Is adequate space, infrastructure and manpower already available in the department?			
	Does intended placement of additional instrument comply with space, electrical and fire safety requirements?			

Dr. Rajesh NG
Chairman
OPEX Committee
JIPMER, Puducherry
1.7.19